

**City of Chilliwack**

**Bylaw No. 4573**

**A bylaw respecting the enforcement of bylaw notices**

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The Council of the City of Chilliwack in open meeting assembled, enacts as follows:

1. This bylaw may be cited as **“Bylaw Notice Enforcement Bylaw 2018, No. 4573”**.
2. “Bylaw Notice Enforcement Bylaw 2005, No. 3155” and amendments thereto are hereby repealed.
3. In this bylaw:
  - “Act” means the Local Government Bylaw Notice Enforcement Act;
  - “City” means the City of Chilliwack;
  - “Registry” means the Fraser Valley Bylaw Notice Adjudication Registry established pursuant to this Bylaw.

**TERMS**

4. The terms in this bylaw have the same meaning as the terms defined in the Act.

**BYLAW CONTRAVENTIONS**

5. The bylaws and bylaw contraventions designated in Schedule “A”, attached hereto and forming part of this Bylaw, may be dealt with by bylaw notice.

**OFFENCE AND PENALTY**

6. The penalty for a contravention referred to in Section 4 is as follows:
  - (1) Subject to Subsection 5(2) and 5(3), is the Penalty amount set out in Column A1 of Schedule “A”,
  - (2) If received by the City within 14 days of the person receiving or being presumed to have received the notice, is the Early Payment Penalty set out in Column A2 of Schedule “A”,
  - (3) If more than 28 days after the person received or is presumed to have received the bylaw notice, is subject to a late payment surcharge in addition to the penalty under Subsection 5(1), and is the Late Payment Penalty set out in Column A3 of Schedule “A”,

- (4) Any penalty that is subject to a Late Payment Penalty immediately becomes a delinquent debt. City staff are authorized to apply all commercial and civil court processes in the collection of delinquent penalty debts, including the registration of the penalty with the Provincial Court. All costs associated with the collection of a penalty debt become part of the debt and the debt will not be satisfied unless such costs are paid in addition to the original penalty debt.

**PERIOD FOR PAYING A DISPUTED NOTICE**

7. A person who receives a bylaw notice must, within 14 days of the date on which the person received or is presumed to have received the bylaw notice:
  - (1) pay the penalty, or
  - (2) request dispute adjudication,by filling in the appropriate portion of the bylaw notice indicating either a payment or a dispute and delivering it, either in person during regular office hours, or by mail, to the City of Chilliwack.
8. A person may pay the indicated penalty after 14 days of receiving the notice, subject to the applicable surcharge for late payment accordance with Subsection 5(3), but no person may dispute the notice after 14 days of receiving the bylaw notice.
9. Where a person was not served personally with a bylaw notice and advises the City, in accordance with the requirements of Section 25 of the Act, that they did not receive a copy of the original notice, the time limits for responding to a bylaw notice under Section 5 and Section 7 of this Bylaw do not begin to run until a copy of the bylaw notice is re-delivered to them in accordance with the Act.

**BYLAW NOTICE DISPUTE ADJUDICATION REGISTRY**

10. The Registry is established as a bylaw notice dispute adjudication system in accordance with the Act to resolve disputes in relation to bylaw notices.
11. The civic address of the Registry is 8550 Young Road, Chilliwack, B.C. V2P 8A4.
12. The City is authorized to enter into, and the Mayor and Clerk are authorized to execute, the dispute adjudication system agreement in the form and with the content of the most current “Upper Fraser Valley Bylaw Notice Dispute Adjudication Registry Agreement”, executed by all Parties, (Agreement).
13. Every person who is unsuccessful in a dispute adjudication in relation to a bylaw notice or a compliance agreement under the dispute adjudication system established under this section must pay the City an additional fee of \$25 for the purpose of the City recovering the costs of the adjudication system.

**SCREENING OFFICERS**

- 14.** The position of screening officer is established.
- 15.** The following are designated classes of persons that may be appointed as screening officers:
  - (1) Officers and Employees of the City of Chilliwack.and Council may appoint screening officers from these classes of persons by name of office or otherwise.

**POWERS, DUTIES AND FUNCTIONS OF SCREENING OFFICERS**

- 16.** The powers, duties and functions of screening officers are as set out in the Act, and include the following powers:
  - (1) Where requested by the person against whom a contravention is alleged, communicate information respecting the nature of the contravention, the provision of the bylaw contravened, the facts on which the contravention allegation is based, the penalty for a contravention, the opportunity to enter into a compliance agreement, the opportunity to proceed to the bylaw notice dispute adjudication system and the fee or fees payable in relation to the bylaw notice enforcement process;
  - (2) To communicate with any or all of the following for the purposes of performing their functions under this Bylaw or the Act:
    - (a) the person against whom a contravention is alleged or their representative;
    - (b) the officer issuing the notice;
    - (c) the complainant or their representative;
    - (d) the City’s staff and records regarding the disputant’s history of bylaw compliance.
  - (3) To prepare and enter into compliance agreements under the Act with persons who dispute bylaw notices, including to establish terms and conditions for compliance that the Screening Officer considers necessary or advisable, including time periods for payment of penalties and compliance with the Bylaw as outlined in Schedule “B” attached hereto and forming part of this Bylaw.
  - (4) To provide for payment of a reduced penalty if a compliance agreement is entered into, as provided in Column A4 of Schedule “A”; and
  - (5) To cancel bylaw notices in accordance with the Act or City policies and guidelines.
- 17.** The bylaw contraventions in relation to which a Screening Officer may enter into a compliance agreement are indicated in Column A4 of Schedule “A”.
- 18.** The maximum duration of a compliance agreement is one year.

**BYLAW ENFORCEMENT OFFICERS**

- 19.** Where a compliance agreement is entered into, the penalty payable for the offence shall be reduced to one half of the penalty for the offences as listed in Column A1 of Schedule “A” attached to this Bylaw.
- 20.** Persons acting as any of the following are designated as Bylaw Enforcement Officers for the purposes of this Bylaw and the Act:
- (1) Special constables, officers, members or constables of:
    - (a) The provincial police force as defined in Section 1 of the Police Act, or
    - (b) A municipal police force;
  - (2) Bylaw Enforcement Officers appointed pursuant to the Police Act and Community Charter;
  - (3) Career Member of the Fire Department as appointed by the Fire Chief
  - (4) Bylaw Enforcement Officers, licensing inspectors, building inspectors, or other persons acting in another capacity on behalf of a municipality, regional City or local trust committee for the purpose of enforcement of one or more of its Bylaws.

**FORM OF BYLAW NOTICE**

- 21.** The City may from time to time provide for the form or forms of the bylaw notice, provided the bylaw notice complies with Section 4 of the Act.

**SEVERABILITY**

- 22.** If a portion of this Bylaw is held invalid by a Court of competent jurisdiction, then the invalid portion must be severed and the remainder of this bylaw is deemed to have been adopted without the severed section, subsection, paragraph, subparagraph, clause or phrase.

Received first and second reading on the 21<sup>st</sup> day of August, 2018.

Received third reading on the 21<sup>st</sup> day of August, 2018.

Received adoption on the 4<sup>th</sup> day of September, 2018.

Amendment Bylaw No. 4661 adopted on the 7<sup>th</sup> day of May, 2019.

Amendment Bylaw No. 4681 adopted on the 7<sup>th</sup> day of May, 2019.

Amendment Bylaw No. 4716 adopted on the 8<sup>th</sup> day of July, 2019.

“Sharon Gaetz”

Mayor

“Jacqueline Morgan”

Corporate Officer

**“Building Maintenance and Occupancy Standards Bylaw 2010, No. 3733”**

<b><u>Description</u></b>	<b><u>Bylaw Section</u></b>	<b><u>A1 Penalty (\$)</u></b>	<b><u>A2 Early Payment Penalty (\$)</u></b>	<b><u>A3 Late Payment Penalty (\$)</u></b>	<b><u>A4 Compliance Agreement Available</u></b>
Failure to Permit Entrance Onto the Real Property to Inspector	9	500.00	490.00	510.00	Yes
Interference of Authorized Persons Carrying out Duties Under Provisions of Bylaw	18	500.00	490.00	510.00	Yes

<b><u>Description</u></b>	<b><u>Schedule Section</u></b>	<b><u>A1 Penalty (\$)</u></b>	<b><u>A2 Early Payment Penalty (\$)</u></b>	<b><u>A3 Late Payment Penalty (\$)</u></b>	<b><u>A4 Compliance Agreement Available</u></b>
Failure to Keep Access Clean	1.1	500.00	490.00	510.00	Yes
Failure to Discharge Sewage	1.3	500.00	490.00	510.00	Yes
Failure to Keep Fences, Barriers or Retaining Walls in Good Repair	1.6	500.00	490.00	510.00	Yes
Failure to Keep Accessory Buildings in Good Repair or Free from Hazards	1.7	500.00	490.00	510.00	Yes
Failure to Store Garbage, Rubbish or Other Debris in Acceptable Receptacles	1.8	100.00	90.00	110.00	Yes
Failure to Keep a Dwelling Unit Free of Rodents, Vermin and Insects	2.1	100.00	90.00	110.00	Yes
Failure to Prevent the Growth of Mould or Fungus	2.2	500.00	490.00	510.00	Yes

**“Building Maintenance and Occupancy Standards Bylaw 2010, No. 3733”** (continued)

<b><u>Description</u></b>	<b><u>Schedule Section</u></b>	<b><u>A1 Penalty (\$)</u></b>	<b><u>A2 Early Payment Penalty (\$)</u></b>	<b><u>A3 Late Payment Penalty (\$)</u></b>	<b><u>A4 Compliance Agreement Available</u></b>
Failure to Keep Interior Floors, Ceilings or Walls Free from Dampness	2.3	100.00	90.00	110.00	Yes
Failure to Keep Structural Components Free from Serious Deterioration	2.4	500.00	490.00	510.00	Yes
Failure to Maintain Foundation to Prevent Entry of Moisture or Water	2.5	500.00	490.00	510.00	Yes
Failure to Keep Foundations Free of Cracks or Leakage	2.5	500.00	490.00	510.00	Yes
Failure to Adequately Ventilated Basement or Crawl Space to Outside Air	2.6	500.00	490.00	510.00	Yes
Failure to Provide Adequate Access to Attics, Crawl Space and Enclosed Spaces	2.7	500.00	490.00	510.00	Yes
Failure to Maintain Exterior Walls and Components to Prevent Deterioration Due to Weather or Insects	2.8	500.00	490.00	510.00	Yes
Failure to Maintain Exterior Walls to Prevent Entry of Moisture	2.8	500.00	490.00	510.00	Yes
Failure to Maintain a Roof in Order to Prevent Leakage of Water	2.9	500.00	490.00	510.00	Yes
Failure to keep Roofs Clear of Unsecured Objects	2.10	500.00	490.00	510.00	Yes
Failure to Provide Sound Insulation	2.11	500.00	490.00	510.00	Yes

**“Building Maintenance and Occupancy Standards Bylaw 2010, No. 3733”** (continued)

<b><u>Description</u></b>	<b><u>Schedule Section</u></b>	<b><u>A1 Penalty (\$)</u></b>	<b><u>A2 Early Payment Penalty (\$)</u></b>	<b><u>A3 Late Payment Penalty (\$)</u></b>	<b><u>A4 Compliance Agreement Available</u></b>
Failure to Provide Thermal Insulation	2.12	500.00	490.00	510.00	Yes
Failure to Maintain Floors	2.13	500.00	490.00	510.00	Yes
Failure to Keep Walls or Ceilings Free from Defects Which May Increase the Spread of Fire	2.14	500.00	490.00	510.00	Yes
Failure to Maintain Fire Separation between Dwelling Units	2.15	500.00	490.00	510.00	Yes
Failure to Keep Windows or Frames in Sound Condition	2.16	100.00	90.00	110.00	Yes
Failure to Keep Doors or Frames in Sound Condition	2.18	100.00	90.00	110.00	Yes
Failure to Have One Entrance Door Capable of Being Locked from Both Inside and Outside	2.18	100.00	90.00	110.00	Yes
Failure to Have Exterior Doors Weather-Stripped	2.18	500.00	490.00	510.00	Yes
Failure to Maintain Fireplaces, Fuel Burning Equipment and Chimneys	2.19	500.00	490.00	510.00	Yes
Failure to Maintain All Fire Escapes, Porches, Balconies, Landings, Stairs or Ancillary Balustrades and Handrails	2.20	500.00	490.00	510.00	Yes
Failure to Keep All Plumbing, Pipes and Fixtures in Sound Condition	3.1	500.00	490.00	510.00	Yes
Failure to Keep all Water Pipes and Appurtenances Protected from Freezing	3.1	500.00	490.00	510.00	Yes

**“Building Maintenance and Occupancy Standards Bylaw 2010, No. 3733”** (continued)

<b><u>Description</u></b>	<b><u>Schedule Section</u></b>	<b><u>A1 Penalty(\$)</u></b>	<b><u>A2 Early Payment Penalty (\$)</u></b>	<b><u>A3 Late Payment Penalty (\$)</u></b>	<b><u>A4 Compliance Agreement Available</u></b>
Failure to Provide an Adequate Supply of Hot and Cold Water	3.1	500.00	490.00	510.00	Yes
Failure to Provide Toilet or Bathroom Facilities	3.2	500.00	490.00	510.00	Yes
Failure to Provide an Entrance from a Common Passageway, Hallway or Corridor, into the Bathroom	3.3	500.00	490.00	510.00	Yes
Failure to Provide Fully Enclosed Accessible Bathroom with a Lockable Door	3.4	500.00	490.00	510.00	Yes
Failure to Provide a Properly Equipped Kitchen Area	3.5	500.00	490.00	510.00	Yes
Failure to Provide an Entrance from a Common Passageway, Hallway or Corridor, into the Kitchen	3.6	500.00	490.00	510.00	Yes
Failure to Provide Suitable Heating Facilities	3.7	500.00	490.00	510.00	Yes
Failure to Provide Electrical Facilities	3.8	500.00	490.00	510.00	Yes
Failure to Maintain Wiring and Electrical Equipment	3.8	500.00	490.00	510.00	Yes
Failure to Provide Adequate Lighting in Public Halls and Stairways	3.9	500.00	490.00	510.00	Yes
Failure to Provide Minimum Room and Space Dimensions	3.10	500.00	490.00	510.00	Yes
Failure to Provide Space for Clothes and Linen Storage	3.11	100.00	90.00	110.00	Yes
Failure to Provide General Storage Facilities	3.12	100.00	90.00	110.00	Yes



**“Building Maintenance and Occupancy Standards Bylaw 2010, No. 3733”** (continued)

<b><u>Description</u></b>	<b><u>Schedule Section</u></b>	<b><u>A1 Penalty(\$)</u></b>	<b><u>A2 Early Payment Penalty (\$)</u></b>	<b><u>A3 Late Payment Penalty (\$)</u></b>	<b><u>A4 Compliance Agreement Available</u></b>
Failure to Maintain Garbage and Refuse Storage Rooms and Chutes in a Clean and Sanitary Condition	3.13	500.00	490.00	510.00	Yes
Failure to Maintain all Fire Protection Systems	3.14	500.00	490.00	510.00	Yes
Failure to Provide Fire Separations	3.15	500.00	490.00	510.00	Yes
Failure to Maintain Shared Facilities	3.16	500.00	490.00	510.00	Yes
Failure to Maintain Interior Walls and Ceilings	4.1	500.00	490.00	510.00	Yes
Failure to Maintain Sanitary Facilities	4.2	500.00	490.00	510.00	Yes
Failure to Provide Accessibility for Sanitary Facilities from a Public Hallway	4.3	500.00	490.00	510.00	Yes
Failure to Provide Locking Mechanisms for Sanitary Facilities from a Public Hallway	4.3	500.00	490.00	510.00	Yes
Failure to Maintain Kitchen Facilities in Safe and Healthy Working Order	4.4	500.00	490.00	510.00	Yes
Failure to Provide Mattresses or Linens in a Clean and Sanitary Condition	4.5	500.00	490.00	510.00	Yes
Failure to Provide Furniture in a Clean and Reasonable Condition	4.6	500.00	490.00	510.00	Yes
Failure to Provide Adequate Ventilation	4.7	500.00	490.00	510.00	Yes
Failure to Provide an Adequate Indoor Air Temperature	4.8	500.00	490.00	510.00	Yes

**“Building Maintenance and Occupancy Standards Bylaw 2010, No. 3733”** (continued)

<b><u>Description</u></b>	<b><u>Schedule Section</u></b>	<b><u>A1 Penalty( \$)</u></b>	<b><u>A2 Early Payment Penalty (\$)</u></b>	<b><u>A3 Late Payment Penalty (\$)</u></b>	<b><u>A4 Compliance Agreement Available</u></b>
Failure to Keep Hotel Free of Rodents, Vermin and Insects	4.9	500.00	490.00	510.00	Yes
Failure to Prevent the Growth of Mold or Fungus	4.10	500.00	490.00	510.00	Yes
Failure to Provide Daily Garbage Pick-Up	4.11	500.00	490.00	510.00	Yes

**“Building Regulation Bylaw 2003, No. 2970”**

<b><u>Description</u></b>	<b><u>Section</u></b>	<b><u>A1 Penalty (\$)</u></b>	<b><u>A2 Early Payment Penalty (\$)</u></b>	<b><u>A3 Late Payment Penalty (\$)</u></b>	<b><u>A4 Compliance Agreement Available</u></b>
Building Without Permit	71(1)	100.00	90.00	110.00	Yes
Demolish Without Permit	71(5)	100.00	90.00	110.00	Yes
Disobey Stop Work Order	111	200.00	190.00	210.00	Yes
Disobey ‘Do not Occupy Notice’	114	500.00	490.00	510.00	Yes
Slopes Created By Excavation	135	500.00	490.00	510.00	Yes
Slopes Created by Fill Material	136	500.00	490.00	510.00	Yes
Tamper With Notice	145(1)	500.00	490.00	510.00	Yes
Work at Variance With Plans	145(2)	100.00	90.00	110.00	Yes
Interfere with or Obstruct Entry	145(3)	500.00	490.00	510.00	Yes
Erase, Alter or Modify Plans	145(4)	500.00	490.00	510.00	Yes
Submit False Information	145(5)	100.00	90.00	110.00	Yes
No Occupancy Permit	145(8)	100.00	90.00	110.00	Yes
Change the Use, Occupancy or Both of a Building	145(10)	500.00	490.00	510.00	Yes

**“Business Licence Bylaw 1990, No. 1484”**

<b><u>Description</u></b>	<b><u>Section</u></b>	<b><u>A1 Penalty (\$)</u></b>	<b><u>A2 Early Payment Penalty (\$)</u></b>	<b><u>A3 Late Payment Penalty (\$)</u></b>	<b><u>A4 Compliance Agreement Available</u></b>
Operating Unlicensed Business	5(1)	500.00	490.00	510.00	Yes

**“Chauffeur’s Permit Bylaw 2008, No. 3567”**

<b><u>Description</u></b>	<b><u>Section</u></b>	<b><u>A1 Penalty (\$)</u></b>	<b><u>A2 Early Payment Penalty (\$)</u></b>	<b><u>A3 Late Payment Penalty (\$)</u></b>	<b><u>A4 Compliance Agreement Available</u></b>
Fail to Possess a Valid Chauffeur’s Permit in the Chauffeur’s name	22	150.00	140.00	160.00	Yes
Fail to Display a Valid Chauffeur’s Permit in Passenger Directed Vehicle.	23	150.00	140.00	160.00	Yes

**Development Site Preparation Bylaw 2007, No. 3429”**

<b><u>Description</u></b>	<b><u>Section</u></b>	<b><u>A1 Penalty (\$)</u></b>	<b><u>A2 Early Payment Penalty (\$)</u></b>	<b><u>A3 Late Payment Penalty (\$)</u></b>	<b><u>A4 Compliance Agreement Available</u></b>
Blasting in Violation of any Term of the Bylaw	4	500.00	490.00	510.00	Yes
Blasting Without a Valid Permit	5	500.00	490.00	510.00	Yes
Contravention of the Terms and Conditions of an Issued Permit	6	500.00	490.00	510.00	Yes
Blasting in the City with a Cancelled or Suspended Permit	13	500.00	490.00	510.00	Yes
Blasting Outside of Hours Specified on Permit	19(1)	500.00	490.00	510.00	Yes
Blasting Outside of Permitted Atmospheric Conditions	19(2)	500.00	490.00	510.00	Yes
Blasting Within 300 Metres of a School or Hospital Without Proper Notice	22	500.00	490.00	510.00	Yes
Drilling Rock with a Pneumatic Drill	29	500.00	490.00	510.00	Yes
Driving or Operating on a Highway if the Load is Comprised of Rock, Sand, Gravel, etc.	30(1)	500.00	490.00	510.00	Yes
Driving or Operating on a Highway if the Load Exceeds One Tonne in Weight	30(2)	500.00	490.00	510.00	Yes
Driving or Operating on a Highway if the Load did not Emanate Directly from a Mine	30(3)	500.00	490.00	510.00	Yes

**Election Sign Bylaw 2013, No. 3899”**

<b><u>Description</u></b>	<b><u>Section</u></b>	<b><u>A1 Penalty (\$)</u></b>	<b><u>A2 Early Payment Penalty (\$)</u></b>	<b><u>A3 Late Payment Penalty (\$)</u></b>	<b><u>A4 Compliance Agreement Available</u></b>
Failing to maintain an election sign	7	200.00	190.00	210.00	Yes
Candidates’ failure to display name and contact information	8	200.00	190.00	210.00	Yes
Third party sponsors’ failure to display name and contact information	9	200.00	190.00	210.00	Yes
Post, display, erect sign on a balcony or roof of a building	10(1)	200.00	190.00	210.00	Yes
Post, display, erect a lit, electrified, animated, moving or flashing sign	10(2)	200.00	190.00	210.00	Yes
Attach balloons, kites, an electronic message centre or inflatable devices	10(3)	200.00	190.00	210.00	Yes
Failure to remove sign on private property within 10 days	12	200.00	190.00	210.00	Yes
Failure to remove sign on civic property within 10 days	13	200.00	190.00	210.00	Yes
Display or distribute a sign at or within 100 metres of a building, structure or other place where voting proceedings are being conducted	14(1)	200.00	190.00	210.00	Yes
Post, display or distribute a sign at or within 100 metres of City Hall	14(2)	200.00	190.00	210.00	Yes

**“Election Sign Bylaw 2013, No. 3899”** (continued)

<b><u>Description</u></b>	<b><u>Section</u></b>	<b><u>A1 Penalty (\$)</u></b>	<b><u>A2 Early Payment Penalty (\$)</u></b>	<b><u>A3 Late Payment Penalty (\$)</u></b>	<b><u>A4 Compliance Agreement Available</u></b>
Attach or affix a sign to any tree, utility pole, lamp standard or traffic control device	14(3)	200.00	190.00	210.00	Yes
Post or display a sign on or near a public highway in manner which obstructs motorist visibility	14(4)	200.00	190.00	210.00	Yes
Exceed copy area of 3m <sup>2</sup> per side or exceeding a height of 2.5 m	14(5)	200.00	190.00	210.00	Yes
Post election sign within 6 m of an intersection	16(1)	200.00	190.00	210.00	Yes
Post election sign within 1.5 m of the edge of the travelled portion of a street, curb, or sidewalk	16(2)	200.00	190.00	210.00	Yes
Post election sign within road rights of way designated as school or playground zones	16(3)	200.00	190.00	210.00	Yes
Post election sign within 250 m of an intersection on the Trans-Canada Highway	16(4)	200.00	190.00	210.00	Yes
Post election sign in a manner that blocks, interferes with or is affixed to any authorized traffic sign, traffic signal or traffic control device, power pole, or lamppost	16(5)	200.00	190.00	210.00	Yes
Post or display a sign along the Trans-Canada Highway	17	200.00	190.00	210.00	Yes



**“False Alarm Bylaw 2011, No. 3747”**

<b><u>Description</u></b>	<b><u>Section</u></b>	<b><u>A1 Penalty (\$)</u></b>	<b><u>A2 Early Payment Penalty (\$)</u></b>	<b><u>A3 Late Payment Penalty (\$)</u></b>	<b><u>A4 Compliance Agreement Available</u></b>
Ensure the Proper Use, Maintenance and Operation of Alarm System	4	500.00	490.00	510.00	Yes
Cause or Allow a False Alarm to Occur on the Property	5	500.00	490.00	510.00	Yes

**“Feeding and Release of Animals Bylaw 2003, No. 2974”**

<b><u>Description</u></b>	<b><u>Section</u></b>	<b><u>A1 Penalty (\$)</u></b>	<b><u>A2 Early Payment Penalty (\$)</u></b>	<b><u>A3 Late Payment Penalty (\$)</u></b>	<b><u>A4 Compliance Agreement Available</u></b>
Feeding Animals	3(a)	500.00	490.00	10.00	Yes
Depositing Food	3(b)	500.00	490.00	510.00	Yes
Releasing or Setting Free	4	500.00	490.00	510.00	Yes

**“Fire Prevention and Protection Bylaw 2007, No. 3464”**

<b><u>Description</u></b>	<b><u>Section</u></b>	<b><u>A1 Penalty (\$)</u></b>	<b><u>A2 Early Payment Penalty (\$)</u></b>	<b><u>A3 Late Payment Penalty (\$)</u></b>	<b><u>A4 Compliance Agreement Available</u></b>
Obstruction of Entry to Fire Chief or Officer to any Building or Premise While Carrying Out an Inspection	4	500.00	490.00	510.00	Yes
Failure to Install and Maintain Smoke Alarms	5	500.00	490.00	510.00	Yes
Failure to Retain an On-Site Record of Smoke Alarm Testing	7	250.00	240.00	260.00	Yes
Failure to Remove Hazardous Materials	9	500.00	490.00	510.00	Yes
Failure to Secure Building to Prevent Unauthorized Access	10	500.00	490.00	510.00	Yes
Failure to Provide Life Safety to Occupants	13	500.00	490.00	510.00	Yes
Failure to Keep Fire Doors or Separation Devices in Good Working Order	14	250.00	240.00	260.00	Yes
Failure to Provide Safe Storage for Combustible Materials	15	250.00	240.00	260.00	Yes
Failure to Install, Inspect, Test and Maintain Fire Protection Equipment	17	500.00	490.00	510.00	Yes
Failure to Institute a Fire Watch	18	500.00	490.00	510.00	Yes
Unsafe Storage of Flammable or Combustible Liquids	19	250.00	240.00	260.00	Yes
Alter Exit Doors or Locking Devices	20	500.00	490.00	510.00	Yes
Failure to Provide Clear Access	21	250.00	240.00	260.00	Yes
Failure to Keep Fire Hydrants clear of Obstruction	22(2)	500.00	490.00	510.00	Yes

**“Fire Prevention and Protection Bylaw 2007, No. 3464”** (continued)

<b><u>Description</u></b>	<b><u>Section</u></b>	<b><u>A1 Penalty (\$)</u></b>	<b><u>A2 Early Payment Penalty (\$)</u></b>	<b><u>A3 Late Payment Penalty (\$)</u></b>	<b><u>A4 Compliance Agreement Available</u></b>
Failure to Maintain Fire Hydrants	22(3)	500.00	490.00	510.00	Yes
Unauthorized Use of a Fire Hydrant or Standpipe	22(4)	250.00	240.00	260.00	Yes
Unauthorized Attachments Affixed to any Fire Hydrant	22(5)	250.00	240.00	260.00	Yes
Failure to Provide Access to Connections or Standpipes	23	500.00	490.00	510.00	Yes
Failure to provide a Visible and Legible Address on Building	24	250.00	240.00	260.00	Yes
Failure to Provide Site Map for Multi-Housing Strata Complexes	25	250.00	240.00	260.00	Yes
Failure to Erect Street Names in New Development Areas	26	500.00	490.00	510.00	Yes
Failure to Provide a Current List of Contact Persons	27	500.00	490.00	510.00	Yes
Failure of Contact Persons to Attend Alarm	28	250.00	240.00	260.00	Yes
Refusing Entry of Fire Chief or Officer While Carrying Out Their Duties	30	500.00	490.00	510.00	Yes

**“Fireworks Regulation Bylaw 2006, No. 3246”**

<b><u>Description</u></b>	<b><u>Section</u></b>	<b><u>A1 Penalty (\$)</u></b>	<b><u>A2 Early Payment Penalty (\$)</u></b>	<b><u>A3 Late Payment Penalty (\$)</u></b>	<b><u>A4 Compliance Agreement Available</u></b>
Sell or Offer for Sale Fireworks	4	100.00	90.00	110.00	Yes
Sell Fireworks	5	100.00	90.00	110.00	Yes
Set Off Firecrackers	6	100.00	90.00	110.00	Yes
Set Off or Display Fireworks Without a Permit	7	50.00	40.00	60.00	Yes
Set Off Consumer Fireworks	8	100.00	90.00	110.00	Yes
Store Consumer Fireworks or Firecrackers in an Unsafe Manner	9	50.00	40.00	60.00	Yes
Contravention of Display Permit	10	500.00	490.00	510.00	Yes
Providing False or Inaccurate Information	15(2)	500.00	490.00	510.00	Yes

**“Highway and Traffic Bylaw 2019, No. 4686”**

<b><u>Description</u></b>	<b><u>Schedule Section</u></b>	<b><u>A1 Penalty (\$)</u></b>	<b><u>A2 Early Payment Penalty (\$)</u></b>	<b><u>A3 Late Payment Penalty (\$)</u></b>	<b><u>A4 Compliance Agreement Available</u></b>
Erecting Sign on or over a highway	9	100.00	90.00	110.00	Yes
Hold Parade Without a Permit	12	500.00	490.00	510.00	Yes
Engage in Road or Utility Construction, Maintenance or Repair, Temporary or Permanent on any Highway	14	500.00	490.00	510.00	Yes
Engage in Road or Utility Construction, Maintenance or Repair Without a Permit	15	500.00	490.00	510.00	Yes
Use of Skateboard, Roller Skates, Roller Blades et al, on Prohibited area of Highway	17	50.00	40.00	60.00	Yes
Obstruction from a Highway Intersection	19	500.00	490.00	510.00	Yes
Snow Not Removed	20(1)	50.00	40.00	60.00	Yes
Boulevard Not Maintained	20(2)	50.00	40.00	60.00	Yes
Prohibited Use of Highway	21	100.00	90.00	110.00	Yes
Work Prohibited on Highway Without a Permit	22	500.00	490.00	510.00	Yes
Construct or Install Any Access on to any Highway	23(1)	500.00	490.00	510.00	Yes
Repair any Motor Vehicle on any Highway	23(2)	200.00	190.00	210.00	Yes
Engage in any Sport, Amusement, etc. on any Highway	23(3)	100.00	90.00	110.00	Yes

**“Highway and Traffic Bylaw 2019, No. 4686”** (continued)

<b><u>Description</u></b>	<b><u>Schedule Section</u></b>	<b><u>A1 Penalty (\$)</u></b>	<b><u>A2 Early Payment Penalty (\$)</u></b>	<b><u>A3 Late Payment Penalty (\$)</u></b>	<b><u>A4 Compliance Agreement Available</u></b>
Build any Structure, Object, etc. which Obstructs Free Use of any Highway	23(4)	500.00	490.00	510.00	Yes
Construct any Highway or any Sidewalk on or Adjacent to any Highway	23(5)	500.00	490.00	510.00	Yes
Place or Throw any Noxious, Offensive or Filthy Water or Substance onto any Highway	23(6)(a)	200.00	190.00	210.00	Yes
Place or Throw any Refuse, Garbage, Debris, Bottle or Container onto any Highway	23(6)(b)	200.00	190.00	210.00	Yes
Place or Throw any Rock, Stone, Earth or Soil onto any Highway	23(6)(c)	200.00	190.00	210.00	Yes
Place or Throw any Unlicensed or Derelict Motor Vehicle onto any Highway	23(6)(d)	200.00	190.00	210.00	Yes
Engage in Panhandling on any Highway	23(7)(a)	25.00	15.00	35.00	Yes
Engage in Panhandling Interfering with Safe Movement of Traffic	23(7)(b)	25.00	15.00	35.00	Yes
Engage in Panhandling Causing any Obstruction	23(7)(c)	25.00	15.00	35.00	Yes
Engage in Panhandling Risking Harm to Panhandlers Themselves	23(7)(d)	25.00	15.00	35.00	Yes

**“Highway and Traffic Bylaw 2019, No. 4686”** (continued)

<b><u>Description</u></b>	<b><u>Schedule Section</u></b>	<b><u>A1 Penalty (\$)</u></b>	<b><u>A2 Early Payment Penalty (\$)</u></b>	<b><u>A3 Late Payment Penalty (\$)</u></b>	<b><u>A4 Compliance Agreement Available</u></b>
Materials Depositing of on Highway	24	200.00	190.00	210.00	Yes
Materials Falling from Vehicle onto Highway	25	500.00	490.00	510.00	Yes
Tow Truck Operator Failure to Remove Damaged Vehicle	26	500.00	490.00	510.00	Yes
Noise on Highway, which disturbs	27	100.00	90.00	110.00	Yes
Deface Highway	29	100.00	90.00	110.00	Yes
Disobey a Traffic Control Device	33	100.00	90.00	110.00	Yes
Interference with any Traffic Control Device	34	500.00	490.00	510.00	Yes
Passing on Left Side of Centre	50	100.00	90.00	110.00	Yes
Motorcycle Passing in same Lane	51(1)	100.00	90.00	110.00	Yes
Motorcycle between Lanes of Traffic	51(2)	100.00	90.00	110.00	Yes
Passing on the Left of Vehicle which has Signaled their Intention to Turn Left	53	100.00	90.00	110.00	Yes
No Passing on Right when Movement Unsafe	55(1)	100.00	90.00	110.00	Yes
No Passing on Right by Driving off the Highway	55(2)	100.00	90.00	110.00	Yes



**“Highway and Traffic Bylaw 2019, No. 4686”** (continued)

<b><u>Description</u></b>	<b><u>Schedule Section</u></b>	<b><u>A1 Penalty (\$)</u></b>	<b><u>A2 Early Payment Penalty (\$)</u></b>	<b><u>A3 Late Payment Penalty (\$)</u></b>	<b><u>A4 Compliance Agreement Available</u></b>
No Passing on Right when Prohibited by Traffic Control Device	55(4)	100.00	90.00	110.00	Yes
No Passing on Right in a Bicycle Lane	55(5)	100.00	90.00	110.00	Yes
Turning at Intersection or Driveway when unsafe to do so	61	100.00	90.00	110.00	Yes
Entering into a Lane of Traffic in an Unsafe Manner	63	100.00	90.00	110.00	Yes
Driving a Vehicle in Contravention of Traffic Control Device in a Construction or Maintenance Site	69	100.00	90.00	110.00	Yes
School Bus Stopped on a Highway	70	350.00	340.00	360.00	Yes
Passing a Stopped Transit Vehicle	72	100.00	90.00	110.00	Yes
Operating Over Weight Vehicle on a Highway	73	100.00	90.00	110.00	Yes
Use of an Engine Brake on a Highway within City Boundaries	76	100.00	90.00	110.00	Yes
Exceeding Size and Weight Restrictions	77	500.00	490.00	510.00	Yes
Insecure Load	78	500.00	490.00	510.00	Yes
Tires not Complying with MVA Requirements	79	200.00	190.00	210.00	Yes

**“Highway and Traffic Bylaw 2019, No. 4686”** (continued)

<b><u>Description</u></b>	<b><u>Schedule Section</u></b>	<b><u>A1 Penalty (\$)</u></b>	<b><u>A2 Early Payment Penalty (\$)</u></b>	<b><u>A3 Late Payment Penalty (\$)</u></b>	<b><u>A4 Compliance Agreement Available</u></b>
Horse or Animal at Large on Highway	83(1)	200.00	190.00	210.00	Yes
Horse or Animal Tied to Object that Could be Dragged onto the Highway	83(2)	200.00	190.00	210.00	Yes
Horse or Animal not Properly Controlled	83(3)	200.00	190.00	210.00	Yes
Cyclist must Dismount when using a Sidewalk	84(2)	100.00	90.00	110.00	Yes
Cyclist must Dismount to cross a Highway	84(3)	100.00	90.00	110.00	Yes
Cyclist must Ride as near to the Right Side of Highway	84(5)	100.00	90.00	110.00	Yes
Perform or Engage in any Acrobatic or other Stunt on Bicycle	84(6)	100.00	90.00	110.00	Yes
Carry more Persons on Bicycle than designed for	84(8)	100.00	90.00	110.00	Yes
Must not Ride Abreast on Highway	84(9)	100.00	90.00	110.00	Yes
Riding with No Hands on Handlebars	84(10)	100.00	90.00	110.00	Yes
Failure to Hand Signal when making a Left Turn	84(11)(a)	100.00	90.00	110.00	Yes

**“Highway and Traffic Bylaw 2019, No. 4686”** (continued)

<b><u>Description</u></b>	<b><u>Schedule Section</u></b>	<b><u>A1 Penalty (\$)</u></b>	<b><u>A2 Early Payment Penalty (\$)</u></b>	<b><u>A3 Late Payment Penalty (\$)</u></b>	<b><u>A4 Compliance Agreement Available</u></b>
Failure to Hand Signal when Stopping or Suddenly Decreasing Speed	84(11)(c)	100.00	90.00	110.00	Yes
Operate a Bicycle without Appropriate Equipment	84(12)(a) (b) and (c)	100.00	90.00	110.00	Yes
Operate without Bicycle Brake	84(13)	100.00	90.00	110.00	Yes
Operate Bicycle without due care and attention	84(14)	100.00	90.00	110.00	Yes
Operating without Bicycle Safety Helmet	84(15)	50.00	40.00	60.00	Yes
Vehicles other than Bicycles in Bicycle Lanes	86(1)(2)	100.00	90.00	110.00	Yes
Pedestrian Crossing Highway	87(1)	100.00	90.00	110.00	Yes
Pedestrian Walking on Highway	87(2)	100.00	90.00	110.00	Yes
Pedestrian Soliciting on Highway	87(3)	100.00	90.00	110.00	Yes
Pedestrian using Highway without due care	87(4)	100.00	90.00	110.00	Yes
Driver failing to yield right of way to Pedestrians	89	100.00	90.00	110.00	Yes

**“Highway and Traffic Bylaw 2019, No. 4686”** (continued)

<b><u>Description</u></b>	<b><u>Schedule Section</u></b>	<b><u>A1 Penalty (\$)</u></b>	<b><u>A2 Early Payment Penalty (\$)</u></b>	<b><u>A3 Late Payment Penalty (\$)</u></b>	<b><u>A4 Compliance Agreement Available</u></b>
Pedestrian leaving curb before safe to do so	90	100.00	90.00	110.00	Yes
Passing Vehicles in School Zone	95	100.00	90.00	110.00	Yes
Failure to Adhere to Traffic Control Devices on Multi-Use Pathway	97(1)	100.00	90.00	110.00	Yes
Failure to Yield the Right of Way	97(2)	100.00	90.00	110.00	Yes
Failure to Ride to the Right of Multi-Use Pathway	97(3)	100.00	90.00	110.00	Yes
Failure to Notify other Road Users when overtaking on Multi-Use Pathway	97(4)	100.00	90.00	110.00	Yes
Exceeding Posted Speed Limits	98(1)	100.00	90.00	110.00	Yes
Driving in Excess of 50km per hour Where there is No Posted Speed Limit	98(2)	100.00	90.00	110.00	Yes
Exceeding Speed Limit of 20km/h on a Lane Not Exceeding 8m in Width	98(3)	100.00	90.00	110.00	Yes
Exceeding 40km/h when Passing Emergency or Service Vehicles	98(4)	100.00	90.00	110.00	Yes
Exceeding 30km/h in School Zone	98(6)	100.00	90.00	110.00	Yes

**“Highway and Traffic Bylaw 2019, No. 4686”** (continued)

<b><u>Description</u></b>	<b><u>Schedule Section</u></b>	<b><u>A1 Penalty (\$)</u></b>	<b><u>A2 Early Payment Penalty (\$)</u></b>	<b><u>A3 Late Payment Penalty (\$)</u></b>	<b><u>A4 Compliance Agreement Available</u></b>
Exceeding 30km/h in Playground Zone	98(7)	100.00	90.00	110.00	Yes
Interference with Construction Barriers	99	500.00	490.00	510.00	Yes
Following too close to a Fire Apparatus	100	100.00	90.00	110.00	Yes
Drive over an Unprotected Hose of Fire Department	101	100.00	90.00	110.00	Yes
Obstruction of Access to and from any Highway	106	100.00	90.00	110.00	Yes
Parking Over the Markings of a Single Parking Stall	109(1)	100.00	90.00	110.00	Yes
Parking Over the Markings of a Single Parking Stall Marked for Angle Parking	109(2)	100.00	90.00	110.00	Yes
Parking for Longer than 5 Minutes in any Passenger Zone	109(3)	100.00	90.00	110.00	Yes
Parking for Longer than 30 Minutes in a Loading Zone	109(4)	100.00	90.00	110.00	Yes
Parking in a Bus Zone	109(5)	100.00	90.00	110.00	Yes
Parking in a Taxi Zone	109(6)	100.00	90.00	110.00	Yes
Parking in a designated “Disabled Parking Zone” Without a Valid Placard	109(7)	100.00	90.00	110.00	Yes

**“Highway and Traffic Bylaw 2019, No. 4686”** (continued)

<b><u>Description</u></b>	<b><u>Schedule Section</u></b>	<b><u>A1 Penalty (\$)</u></b>	<b><u>A2 Early Payment Penalty (\$)</u></b>	<b><u>A3 Late Payment Penalty (\$)</u></b>	<b><u>A4 Compliance Agreement Available</u></b>
Parking on a Sidewalk or Boulevard	109(8)	100.00	90.00	110.00	Yes
Parking in Front of a Private Driveway	109(9)	100.00	90.00	110.00	Yes
Parking Within 5m of a Fire Hydrant	109(10)	100.00	90.00	110.00	Yes
Parking on a Crosswalk or within 6m of the approach of a Crosswalk	109(11)	100.00	90.00	110.00	Yes
Parking within 6m of an Entrance or Exit	109(12)	100.00	90.00	110.00	Yes
Parking Within 15m of a Railway Crossing	109(13)	100.00	90.00	110.00	Yes
Parking on a Highway Displaying the Motor Vehicle for Sale	109(14)(a)	100.00	90.00	110.00	Yes
Parking on a Highway for Advertising or Repairing a Motor Vehicle	109(14)(b)	100.00	90.00	110.00	Yes
Parking on a Highway to Display Signs	109(14)(c)	100.00	90.00	110.00	Yes
Parking which Obstructs Traffic Opposite a Highway Excavation or Obstruction	109(15)	100.00	90.00	110.00	Yes
Parking Parallel to Another Vehicle on the Roadside	109(16)	100.00	90.00	110.00	Yes
Parking on a Bridge or in a Tunnel	109(17)	100.00	90.00	110.00	Yes

**“Highway and Traffic Bylaw 2019, No. 4686”** (continued)

<b><u>Description</u></b>	<b><u>Schedule Section</u></b>	<b><u>A1 Penalty (\$)</u></b>	<b><u>A2 Early Payment Penalty (\$)</u></b>	<b><u>A3 Late Payment Penalty (\$)</u></b>	<b><u>A4 Compliance Agreement Available</u></b>
Parking in a Manner That Obstructs Traffic Control Devices	109(18)	100.00	90.00	110.00	Yes
Parking on the Left Side of a Two-way Highway	109(19)	100.00	90.00	110.00	Yes
Parking on a Bicycle Path	109(20)	100.00	90.00	110.00	Yes
Parking in any Lane with Less than 3.5m clearance for Vehicular Traffic	109(21)	100.00	90.00	110.00	Yes
Parking on any Highway less than 7.3m in Width	109(22)	100.00	90.00	110.00	Yes
Parking with a Gross Vehicle Weight Exceeding 5,500kg	109(23)	100.00	90.00	110.00	Yes
Parking on a Paved Portion of any Highway for a Continuous Period in Excess of Seven Days or 72 hours in Schedule 3 Zones	109(24)	100.00	90.00	110.00	Yes
Parking Within 10m of an Intersection	109(25)	100.00	90.00	110.00	Yes
Parking within 5m of a Canada Post Community Mailbox	109(26)	100.00	90.00	110.00	Yes
Parking with Improper or Invalid Number Plates or Validation Decal	109(27)	100.00	90.00	110.00	Yes

**“Highway and Traffic Bylaw 2019, No. 4686”** (continued)

<b><u>Description</u></b>	<b><u>Schedule Section</u></b>	<b><u>A1 Penalty (\$)</u></b>	<b><u>A2 Early Payment Penalty (\$)</u></b>	<b><u>A3 Late Payment Penalty (\$)</u></b>	<b><u>A4 Compliance Agreement Available</u></b>
Parking of Non-Motorized Vehicles	111(1)	100.00	90.00	110.00	Yes
Parking of Vehicles in Excess of 18.3m in Length	111(2)	100.00	90.00	110.00	Yes
Parking any Motor Vehicle or Trailer Exceeding a Gross Vehicle Weight of 5,500kg in a Residential Zone	111(3)	100.00	90.00	110.00	Yes
Failure to Park any Cycle in an Upright Position in a Designated Stand	111(4)	100.00	90.00	110.00	Yes
Removal of any Notice or Ticket	112(1)	100.00	90.00	110.00	Yes
Removal of any Marking Placed on a Vehicle by a Bylaw Enforcement Officer	112(2)	100.00	90.00	110.00	Yes
Exceeding Time-Limit Parking	113	100.00	90.00	110.00	Yes



“Noise Control Bylaw 1997, No. 2420”

<u>Description</u>	<u>Section</u>	<u>A1 Penalty (\$)</u>	<u>A2 Early Payment Penalty (\$)</u>	<u>A3 Late Payment Penalty (\$)</u>	<u>A4 Compliance Agreement Available</u>
Noise Which Disturbs	5	500.00	490.00	510.00	Yes
Noise from Construction	6(1)	500.00	490.00	510.00	Yes
Commercial Noise in Residential Zone	6(2)	500.00	490.00	510.00	Yes
Commercial Noise	6(3)	500.00	490.00	510.00	Yes
Industrial Noise in Residential Zone	6(4)	500.00	490.00	510.00	Yes
Industrial Noise	6(5)	500.00	490.00	510.00	Yes
Noise from Outdoor Assembly	6(6)	500.00	490.00	510.00	Yes
Noise from Outdoor Assembly During Restricted Hours	6(7)	500.00	490.00	510.00	Yes

**“Nuisance, Noxious or Offensive Trades, Health & Safety Bylaw 2004, No. 3044”**

<b><u>Description</u></b>	<b><u>Section</u></b>	<b><u>A1 Penalty (\$)</u></b>	<b><u>A2 Early Payment Penalty (\$)</u></b>	<b><u>A3 Late Payment Penalty (\$)</u></b>	<b><u>A4 Compliance Agreement Available</u></b>
Disconnect Meter	3	500.00	490.00	510.00	Yes
Divert or Install Exhaust Vents	5	500.00	490.00	510.00	Yes
Store or Use Dangerous Goods	6	500.00	490.00	510.00	Yes
Construct or Install Trap	7	500.00	490.00	510.00	Yes
Construct or Install Obstruction to an Exit	8	500.00	490.00	510.00	Yes
Interfere or Obstruct Inspector	10(1)	500.00	490.00	510.00	Yes
Remove, Alter, Mutilate, Notice Posted	10(2)	500.00	490.00	510.00	Yes
Disobey “Do Not Occupy Notice”	10(3)	500.00	490.00	510.00	Yes
Allow Growth of Mould or Fungus	11	500.00	490.00	510.00	Yes
Cause or Permit a Nuisance	12(1)	500.00	490.00	510.00	Yes
Cause or Permit Water, Rubbish or unsightly matter to accumulate	12(2)	500.00	490.00	510.00	Yes
Cause or Permit a Noxious or Offensive Trade	13	500.00	490.00	510.00	Yes
Fail to Inspect Residential Premises subject to Tenancy Agreement	16(1)	500.00	490.00	510.00	Yes
Failure to Give Written Notice of Contravention	16(2)(a)	500.00	490.00	510.00	Yes
Failure to Comply with Notice	16(2)(b)	500.00	490.00	510.00	Yes

**“Open Air Burning Regulation Bylaw 2008, No. 3511”**

<b><u>Description</u></b>	<b><u>Section</u></b>	<b><u>A1 Penalty (\$)</u></b>	<b><u>A2 Early Payment Penalty (\$)</u></b>	<b><u>A3 Late Payment Penalty (\$)</u></b>	<b><u>A4 Compliance Agreement Available</u></b>
Burning Without Valid Permit	4	500.00	490.00	510.00	Yes
Failure to Provide Burning Permit for Review	6	250.00	240.00	260.00	Yes
Burning Materials not Originating from Original Parcel of Land	7	500.00	490.00	510.00	Yes
Burning Agricultural Waste not Originating from Original Parcel of Land	9	500.00	490.00	510.00	Yes
Burning in Prohibited Zones	10	250.00	240.00	260.00	Yes
Burning Prohibited Materials	11	500.00	490.00	510.00	Yes
Burning in Prohibited Seasons	12	250.00	240.00	260.00	Yes
Burning When the Ventilation Index is Poor	13	250.00	240.00	260.00	Yes
Burning Between 10:00 p.m. and 7:00 a.m. Daily	14	250.00	240.00	260.00	Yes
Burning During High Winds	15	250.00	240.00	260.00	Yes
Burning on Known Peat Soils	16	250.00	240.00	260.00	Yes
Safe Distance from Combustible Materials	17(1)	250.00	240.00	260.00	Yes

**“Open Air Burning Regulation Bylaw 2008, No. 3511”** (continued)

<b><u>Description</u></b>	<b><u>Section</u></b>	<b><u>A1 Penalty (\$)</u></b>	<b><u>A2 Early Payment Penalty (\$)</u></b>	<b><u>A3 Late Payment Penalty (\$)</u></b>	<b><u>A4 Compliance Agreement Available</u></b>
Burning Within 15 Metres When Not Using Approved Incinerator	17(2)	250.00	240.00	260.00	Yes
Burning Within 10 Metres of Any Stream	17(3)	250.00	240.00	260.00	Yes
Fire Exceeds Specified Height and Depth	17(4)	250.00	240.00	260.00	Yes
Burning Within 500 Metres of Schools, Hospitals, Care Facilities	17(5)	250.00	240.00	260.00	Yes
Burning Within 30 Metres of Any Public Roadway	17(6)	250.00	240.00	260.00	Yes
Burning within 10 Metres of Any Power Poles & Power Lines	17(7)	250.00	240.00	260.00	Yes
Burn Not Attended at All Times	18(1)	250.00	240.00	260.00	Yes
Burn Attended by a Person Under the Age of 18	18(2)	250.00	240.00	260.00	Yes
Produce Heavy or Toxic Smoke Endangering Health or Safety	19(1)	250.00	240.00	260.00	Yes
Cause Smoke to Obscure Visibility Creating a Traffic Hazard	19(2)	250.00	240.00	260.00	Yes

**“Outdoor Public Spaces Smoking Regulation Bylaw 2015, No. 4138”**

<b><u>Description</u></b>	<b><u>Section</u></b>	<b><u>A1 Penalty</u></b>	<b><u>A2 Early Payment Penalty (\$)</u></b>	<b><u>A3 Late Payment Penalty (\$)</u></b>	<b><u>A4 Compliance Agreement Available</u></b>
Smoking within the area of a Park; Playground or Public Space	2(a)	100.00	90.00	110.00	Yes
Smoking within the area of a Dog Off-Leash Park	2(b)	100.00	90.00	110.00	Yes
Smoking within the area of and within 15 metres of the entrance to a Public Pool	2(c)	100.00	90.00	110.00	Yes
Smoking within the area of and within 15 metres of the entrance to an ice arena	2(d)	100.00	90.00	110.00	Yes
Smoking within the area of a trail	2(e)	100.00	90.00	110.00	Yes
Smoking within 10 metres of a Bus Stop	2(f)	100.00	90.00	110.00	Yes
Unreasonably obstruct a Bylaw Enforcement Officer	3	100.00	90.00	110.00	Yes
Discard or place on the ground any match, cigar or cigarette	4	100.00	90.00	110.00	Yes
Discard or place on the ground any lighted match, cigar or cigarette	5	100.00	90.00	110.00	Yes

**“Parks, Recreation and Culture Bylaw 2006, No. 3290”**

<b><u>Description</u></b>	<b><u>Section</u></b>	<b><u>A1 Penalty (\$)</u></b>	<b><u>A2 Early Payment Penalty (\$)</u></b>	<b><u>A3 Late Payment Penalty (\$)</u></b>	<b><u>A4 Compliance Agreement Available</u></b>
Construct Any Structure	8(1)	100.00	90.00	110.00	Yes
Secure, erect, use or maintain a Temporary Shelter upon a Civic Property outside of the hours of 7:00 pm of one day and 8:00 am of the next day when Daylight Saving Time is not in effect	8(2)(a)(i)	100.00	90.00	110.00	Yes
Secure, erect, use or maintain a Temporary Shelter upon a Civic Property outside of the hours of 8:00 pm of one day and 8:00 am of the next day when Daylight Saving Time is in effect,	8(2)(a)(ii)	100.00	90.00	110.00	Yes
Constructing, installing, erecting or placing a Temporary Shelter within 5 metres of any playground, spray park, sportsfield, footpath, trail, roadway within a park, pond, river, stream, Landscaped Area, sports court, ball diamond, civic parking lot or within 5 metres of a private property or school property adjacent to a Civic Property	8(2)(b)(i)	100.00	90.00	110.00	Yes
Constructing, installing, erecting or placing a Temporary Shelter inside a Civic Building or within 5 metres of the exterior of a Civic Building	8(2)(b)(ii)	100.00	90.00	110.00	Yes
Carry on Commercial Activity	8(3)	100.00	90.00	110.00	Yes
Place or Display Sign	8(4)	100.00	90.00	110.00	Yes
Use Vehicle to Advertise	8(5)	100.00	90.00	110.00	Yes
Park Vehicle Contrary to Signs	8(6)	300.00	290.00	310.00	Yes

**“Parks, Recreation and Culture Bylaw 2006, No. 3290” (continued)**

<b><u>Description</u></b>	<b><u>Section</u></b>	<b><u>A1 Penalty (\$)</u></b>	<b><u>A2 Early Payment Penalty (\$)</u></b>	<b><u>A3 Late Payment Penalty (\$)</u></b>	<b><u>A4 Compliance Agreement Available</u></b>
Drive or Park Recreational Vehicle	8(7)	300.00	290.00	310.00	Yes
Ride or Drive Horses or Livestock	8(8)	100.00	90.00	110.00	Yes
Play or Practice Golf	8(9)	100.00	90.00	110.00	Yes
Hazardous Or Unsafe Activity	8(10)	100.00	90.00	110.00	Yes
Park After Gate Closing Time	8(11)	100.00	90.00	110.00	Yes
Operate Model Vehicle	8(12)	100.00	90.00	110.00	Yes
Operate an Unmanned Aerial Vehicle	8(13)	100.00	90.00	110.00	Yes
Parachute, Parasail, Paraglide or Hang Glide	8(14)	100.00	90.00	110.00	Yes
Fire, Set Off, or Explode Fireworks	8(15)	500.00	490.00	510.00	Yes
Park Any Vehicle Overnight within Civic Properties	9	100.00	90.00	110.00	Yes
Setup or Occupy Temporary Shelter within Civic Properties	10	100.00	90.00	110.00	Yes
Damage to Property	11	100.00	90.00	110.00	Yes
Remove or Deface Sign	12	100.00	90.00	110.00	Yes
Deposit Garbage	13	100.00	90.00	110.00	Yes
No person shall throw, store, discard, deposit, leave, or allow the accumulation of chattels, objects, things, refuse, materials, or debris in or upon any Civic Property.	14	100.00	90.00	110.00`	Yes

**“Parks, Recreation and Culture Bylaw 2006, No. 3290” (continued)**

<b><u>Description</u></b>	<b><u>Section</u></b>	<b><u>A1 Penalty (\$)</u></b>	<b><u>A2 Early Payment Penalty (\$)</u></b>	<b><u>A3 Late Payment Penalty (\$)</u></b>	<b><u>A4 Compliance Agreement Available</u></b>
Kindle or Maintain Fire	15	100.00	90.00	110.00	Yes
Hunt or Carry Loaded Firearms, Pellet Gun, Sling Shot, or Bow	16	50.00	40.00	60.00	Yes
Possession of Explosive	17	150.00	140.00	160.00	Yes
Uncontrolled Animal	18	100.00	90.00	110.00	Yes
Dog Off Leash	19	100.00	90.00	110.00	Yes
Disturbance of Wildlife	21	100.00	90.00	110.00	Yes
Hammocks Causing Damage	22	100.00	90.00	110.00	Yes
Wading, swimming or fishing in Salish Pond	23	100.00	90.00	110.00	Yes
Wading, swimming or fishing in Sardis Pond	24	100.00	90.00	110.00	Yes
Wading swimming, fishing or using a floatation device or any form of boat at the Great Blue Heron Nature Reserve	27	100.00	90.00	110.00	Yes
Vehicle Use on any Footpath or Trail	28	200.00	190.00	210.00	Yes
Parked Vehicles Causing Damage on Civic Properties	29	500.00	490.00	510.00	Yes



**“Sanitary Sewer System Regulation Bylaw 2000, No. 2702”**

<b><u>Description</u></b>	<b><u>Section</u></b>	<b><u>A1 Penalty (\$)</u></b>	<b><u>A2 Early Payment Penalty (\$)</u></b>	<b><u>A3 Late Payment Penalty (\$)</u></b>	<b><u>A4 Compliance Agreement Available</u></b>
Illegal Release of Unauthorized Wastewater	5	500.00	490.00	510.00	Yes
Illegal Release of Prohibited Substance	6	500.00	490.00	510.00	Yes
Illegal Release of Restricted Substance	7	500.00	490.00	510.00	Yes
Illegal Discharge of Non-Domestic Wastewater Without a Valid Waste Discharge Permit	10	500.00	490.00	510.00	Yes
Illegal Discharge of Trucked Wastewater Without a Valid Waste Discharge Permit	10	500.00	490.00	510.00	Yes
Making a Connection to the Sanitary Sewer Without First Obtaining a Permit	16	500.00	490.00	510.00	Yes
Illegal Discharge of Sewage	22	500.00	490.00	510.00	Yes
Failure to Decommission Septic Tank	28	500.00	490.00	510.00	Yes
Illegal Septic Tank Connection to Sewer System	29	500.00	490.00	510.00	Yes
Illegal Disconnection of Sewage Service	30	500.00	490.00	510.00	Yes
Failure to Obtain a Demolition Permit	31	500.00	490.00	510.00	Yes
Failure to Pay Disconnection Fee	31	500.00	490.00	510.00	Yes
Failure to Block Abandoned Building Sewer	35	500.00	490.00	510.00	Yes
Deposit of Sewage or Waste into the Sanitary Sewer System	39(1)	500.00	490.00	510.00	Yes

**“Sanitary Sewer System Regulation Bylaw 2000, No. 2702”** (continued)

<b><u>Description</u></b>	<b><u>Section</u></b>	<b><u>A1 Penalty (\$)</u></b>	<b><u>A2 Early Payment Penalty (\$)</u></b>	<b><u>A3 Late Payment Penalty \$</u></b>	<b><u>A4 Compliance Agreement Available</u></b>
Interference with the Sanitary Sewer System	39(2)	500.00	490.00	510.00	Yes
Deposit of any Prohibited or Restricted Waste	39(3)	100.00	90.00	110.00	Yes
Deposit of Trucked Wastewater	39(4)	500.00	490.00	510.00	Yes
Discharge of Trucked Wastewater into the Sanitary Sewer System Without Approval	40	500.00	490.00	510.00	Yes
Discharge of Trucked Wastewater to an Unapproved Location	41	500.00	490.00	510.00	Yes
Discharge of Sanitary Waste from Recreational Vehicle	42	500.00	490.00	510.00	Yes
Discharge of Industrial Discharge Without a Waste Discharge Permit	47	500.00	490.00	510.00	Yes
Discharge of Diluted Wastewater	60	500.00	490.00	510.00	Yes
Dilute Sewage as a Substitution for Required Treatment	61	500.00	490.00	510.00	Yes
Obstruct or Prevent the Engineer from Carrying Out Their Duties	62, 64	500.00	490.00	510.00	Yes
Failure to Notify of a Discharge	65	500.00	490.00	510.00	Yes
Discharge of Non-Contact Cooling Water or Uncontaminated Water	66	500.00	490.00	510.00	Yes

**“Sanitary Sewer System Regulation Bylaw 2000, No. 2702”** (continued)

<b><u>Description</u></b>	<b><u>Section</u></b>	<b><u>A1 Penalty (\$)</u></b>	<b><u>A2 Early Payment Penalty (\$)</u></b>	<b><u>A3 Late Payment Penalty \$</u></b>	<b><u>A4 Compliance Agreement Available</u></b>
Discharge of Water Originating from a Source Other than the City Water Supply without a Waste Discharge Permit	68	500.00	490.00	510.00	Yes
Failure to Prevent Oil and Grease from Passing into the Sanitary Sewer System	69, 73	500.00	490.00	510.00	Yes
Failure to Maintain Oil and Grease Interceptor	70(1), 74(1)	500.00	490.00	510.00	Yes
Failure to Submit Maintenance and Disposal Records	70(2), 74(2)	100.00	90.00	110.00	Yes
Allowing Oil and Grease to Discharge into Storm Sewers	70(3), 74(3)	500.00	490.00	510.00	Yes
Illegal Use of Enzymes, Bacteria, Solvents, Hot Water or Other Agents	71, 75	500.00	490.00	510.00	Yes
Failure to Prevent Motor Oil from Passing into the Sanitary Sewer System	73	500.00	490.00	510.00	Yes
Failure to Prevent Lubricating Grease from Passing into the Sanitary Sewer System	73	500.00	490.00	510.00	Yes
Illegal Disposal of Waste Products from a Pretreatment Facility	80	500.00	490.00	510.00	Yes
Failure to Produce Maintenance Records	81	500.00	490.00	510.00	Yes

**“Sanitary Sewer System Regulation Bylaw 2000, No. 2702”** (continued)

<b><u>Description</u></b>	<b><u>Section</u></b>	<b><u>A1 Penalty (\$)</u></b>	<b><u>A2 Early Payment Penalty (\$)</u></b>	<b><u>A3 Late Payment Penalty \$</u></b>	<b><u>A4 Compliance Agreement Available</u></b>
Failure to Produce Waste Disposal Records	81	500.00	490.00	510.00	Yes
Failure to Retain Documentation Pertaining to Pretreatment Facility and Waste Disposal for 2 Years	82	500.00	490.00	510.00	Yes

**“Second Hand Goods Regulation Bylaw 2017, No. 4426”**

<b><u>Description</u></b>	<b><u>Section</u></b>	<b><u>A1 Penalty (\$)</u></b>	<b><u>A2 Early Payment Penalty (\$)</u></b>	<b><u>A3 Late Payment Penalty \$</u></b>	<b><u>A4 Compliance Agreement Available</u></b>
Fail to Retain Item	5	500.00	490.00	510.00	Yes
Failure to identify each item received in a Transaction	6(a)	500.00	490.00	510.00	Yes
Failure to maintain the tag of label	6(b)	500.00	490.00	510.00	Yes
Failure to retain any Scrap Metal acquired by way of a Scrap Metal Exchange	7	500.00	490.00	510.00	Yes
Failure to allow Officers to inspect with respect to carrying on the business of dealing in Second Hand Goods or Scrap Metal	9	500.00	490.00	510.00	Yes
Failure to allow Officers to inspect with respect to carrying on business	10	500.00	490.00	510.00	Yes
Failure to supply information of individuals employed	11	500.00	490.00	510.00	Yes
Failure to produce a receipt for purchases by a Second Hand Goods Dealer	12	500.00	490.00	510.00	Yes
Failure to notify RCMP immediately of any property offered for purchase or Pawn that may have stolen or illegally acquired	13	500.00	490.00	510.00	Yes
Failure to maintain a Transaction Record	14	500.00	490.00	510.00	Yes
Failure to maintain a correct account and description of the good, article or thing purchased	15(1)	500.00	490.00	510.00	Yes
Failure to record date and time	15(2)	500.00	490.00	510.00	Yes

**“Second Hand Goods Regulation Bylaw 2017, No. 4426”** (continued)

<b><u>Description</u></b>	<b><u>Section</u></b>	<b><u>A1 Penalty (\$)</u></b>	<b><u>A2 Early Payment Penalty (\$)</u></b>	<b><u>A3 Late Payment Penalty (\$)</u></b>	<b><u>A4 Compliance Agreement Available</u></b>
Failure to record the amount of money exchanged	15(3)	500.00	490.00	510.00	Yes
Failure to record identity of person from whom the good, article or thing was purchased	15(4)	500.00	490.00	510.00	Yes
Failure to electronically create a Transaction Report	16(1)	500.00	490.00	510.00	Yes
Failure to transmit or submit Transaction Report to RCMP	16(2)	500.00	490.00	510.00	Yes
Failure to print daily, a hard copy of the Transaction Reports	16(3)	500.00	490.00	510.00	Yes
Failure to employ alternative methods to maintain a continuous record of Transactions	16(4)	500.00	490.00	510.00	Yes
Failure to retain all Transactions Records and Reports for a period of not less than seven years	16(5)	500.00	490.00	510.00	Yes
Erase/obliterate any Transaction Record or Transaction Report	17(1)	500.00	490.00	510.00	Yes
Purchase any article with altered serial number	17(2)	500.00	490.00	510.00	Yes
Purchase from person under the age of 18 years	17(3)	500.00	490.00	510.00	Yes
Purchase from any person who appears to be under the influence of drugs or alcohol	17(4)	500.00	490.00	510.00	Yes

**“Second Hand Goods Regulation Bylaw 2017, No. 4426”** (continued)

<b><u>Description</u></b>	<b><u>Section</u></b>	<b><u>A1 Penalty (\$)</u></b>	<b><u>A2 Early Payment Penalty (\$)</u></b>	<b><u>A3 Late Payment Penalty (\$)</u></b>	<b><u>A4 Compliance Agreement Available</u></b>
Purchase from any person who does not present the required identification	17(5)	500.00	490.00	510.00	Yes
Purchase from any person that is believed to have stolen or otherwise illegally acquired the property	17(6)	500.00	490.00	510.00	Yes
List any item on an internet website or otherwise advertise an item without including the name of the Second Hand Good Dealer’s business	17(7)	500.00	490.00	510.00	Yes
Continuing to act as a Second Hand Goods Dealer without holding a valid Secondary Licence, if informed that they are a Secondary Licence Dealer	19(1)	500.00	490.00	510.00	Yes

**“Sign Bylaw 2004, No. 3005”**

<b><u>Description</u></b>	<b><u>Section</u></b>	<b><u>A1 Penalty (\$)</u></b>	<b><u>A2 Early Payment Penalty (\$)</u></b>	<b><u>A3 Late Payment Penalty (\$)</u></b>	<b><u>A4 Compliance Agreement Available</u></b>
Sign on Balcony or Roof of Building	15(1)	200.00	190.00	210.00	Yes
Sign in Residential Zone	15(2)	200.00	190.00	210.00	Yes
Sign Erected On or Over a Highway	15(4)	200.00	190.00	210.00	Yes
Post Sign in Public Place	16	200.00	190.00	210.00	Yes
Sign 6 m of intersection or highway	17(1)	200.00	190.00	210.00	Yes
Sign 1.5 m of edge of street, curb or sidewalk	17(2)	200.00	190.00	210.00	Yes
Sign on road right of way designated as school or playground	17(3)	200.00	190.00	210.00	Yes
Sign within 250 m of intersection of Trans Canada Highway	17(4)	200.00	190.00	210.00	Yes
Sign blocked, interfere with or affix to authorized traffic sign, traffic signal or traffic control device, power pole, or lamppost	17(5)	200.00	190.00	210.00	Yes
Erecting Sign Without Permit	18	200.00	190.00	210.00	Yes



**“Solid Waste Management Bylaw 2019, No. 4660”**

<b><u>Description</u></b>	<b><u>Section</u></b>	<b><u>A1 Penalty (\$)</u></b>	<b><u>A2 Early Payment Penalty (\$)</u></b>	<b><u>A3 Late Payment Penalty (\$)</u></b>	<b><u>A4 Compliance Agreement Available</u></b>
Accumulation of Garbage	6	200.00	190.00	210.00	Yes
Accumulation of Carcasses	7	200.00	190.00	210.00	Yes
Dumping or Burying of Garbage, Compostable Waste, or Recyclables (AB#4716)	8	500.00	490.00	510.00	Yes
Transport Garbage, Compostable Waste, or Recyclables Without Securing	9	200.00	190.00	210.00	Yes
Deliver, Place or Dump Residential, Commercial, or Industrial Garbage, Compostable Waste or Recyclables into a Municipal Container	10	200.00	190.00	210.00	Yes
Burn Recyclables, Garbage or other noxious, offensive, unwholesome matter anywhere in the City (AB#4716)	11	500.00	490.00	510.00	Yes
Improper Disposal of Recyclables or Yard Waste	12	100.00	90.00	110.00	Yes
Improper Disposal of Recyclables or Compostable Waste for Curbside Collection	13	100.00	90.00	110.00	Yes
Obstruct or Interfere With any City Employee	14	500.00	490.00	510.00	Yes
Improper Disposal of Recyclables or Yard Waste as Garbage by Owner/Occupier of Commercial, Industrial, or Institutional Property	15	200.00	190.00	210.00	Yes
Improper Disposal of Recyclables or Compostables as Garbage by a Food Services and Processing Sector Property	16	500.00	490.00	510.00	Yes

**“Solid Waste Management Bylaw 2019, No. 4660”** (continued)

<b><u>Description</u></b>	<b><u>Section</u></b>	<b><u>A1 Penalty (\$)</u></b>	<b><u>A2 Early Payment Penalty (\$)</u></b>	<b><u>A3 Late Payment Penalty (\$)</u></b>	<b><u>A4 Compliance Agreement Available</u></b>
Failure to Remove Garbage After Notice	17	200.00	190.00	210.00	Yes
Failure to remedy a waste Container after Notice	20	200.00	190.00	210.00	Yes
Exceeding Weight or Volume of Garbage, Compostables, Mixed Recyclables or Glass Packaging	24	100.00	90.00	110.00	Yes
Failure to Provide Recycling Services	27	200.00	190.00	210.00	Yes
Inadequate Space for or Size of Garbage, Recycling or Compostables Container Provided for Multi-Family Dwelling	28	200.00	190.00	210.00	Yes
Providing False Information on Application Form	33	200.00	190.00	210.00	Yes
Improper Storage of Material	41	100.00	90.00	110.00	Yes
Receptacles Not Placed or Removed in a Timely Fashion	49	100.00	90.00	110.00	Yes
Failure to Clean Up Garbage, Compostable Waste or Recyclables	51	100.00	90.00	110.00	Yes
Failure to Clean and Securely Store Green Cart	55	100.00	90.00	110.00	Yes
Failure to Clean and Securely Store Blue Bins or Grey Bins	60	100.00	90.00	110.00	Yes

**“Solid Waste Management Bylaw 2019, No. 4660”** (continued)

<b><u>Description</u></b>	<b><u>Section</u></b>	<b><u>A1 Penalty (\$)</u></b>	<b><u>A2 Early Payment Penalty (\$)</u></b>	<b><u>A3 Late Payment Penalty (\$)</u></b>	<b><u>A4 Compliance Agreement Available</u></b>
Failure to Sort Recyclables	61	100.00	90.00	110.00	Yes
Improper Preparation of Mixed Recyclables	62	100.00	90.00	110.00	Yes
Improper Preparation of Glass Packaging	68	100.00	90.00	110.00	Yes
Improper Preparation of Food Waste and Food-Soiled Paper	72	100.00	90.00	110.00	Yes
Improper Preparation of Yard Waste	73	100.00	90.00	110.00	Yes
Improper Disposal of Yard Waste	76	200.00	190.00	210.00	Yes
Hazardous Waste for Curbside Collection	82(1)	200.00	190.00	210.00	Yes
Bio-Medical Waste for Curbside Collection	82(2)	200.00	190.00	210.00	Yes
Flammable Material for Curbside Collection	82(3)	200.00	190.00	210.00	Yes
Materials on Fire for Curbside Collection	82(4)	200.00	190.00	210.00	Yes
Explosive Substance for Curbside Collection	82(5)	200.00	190.00	210.00	Yes
Carcasses, Offal or Viscera for Curbside Collection	82(6)	200.00	190.00	210.00	Yes
Oversized Trees, Stumps, Logs, etc., for Curbside Collection	82(7)	200.00	190.00	210.00	Yes
Industrial or Agricultural Materials for Curbside Collection	82(8)	200.00	190.00	210.00	Yes

**“Solid Waste Management Bylaw 2019, No. 4660”** (continued)

<b><u>Description</u></b>	<b><u>Section</u></b>	<b><u>A1 Penalty (\$)</u></b>	<b><u>A2 Early Payment Penalty (\$)</u></b>	<b><u>A3 Late Payment Penalty (\$)</u></b>	<b><u>A4 Compliance Agreement Available</u></b>
Semi-Solid or Liquid Waste for Curbside Collection	82(9)	200.00	190.00	210.00	Yes
Uncontained Animal Waste for Curbside Collection	82(10)	200.00	190.00	210.00	Yes
Construction and/or Demolition Materials for Curbside Collection	82(11)	200.00	190.00	210.00	Yes
Dirt, Rocks, Cement or Asphalt for Curbside Collection	82(12)	200.00	190.00	210.00	Yes
Recyclables other than Sorted Mixed Recyclables and Glass Packaging for Curbside Collection	82(13)	200.00	190.00	210.00	Yes
Compostable Waste in Garbage, Mixed Recyclables or Glass Packaging for Curbside Collection	82(14)	200.00	190.00	210.00	Yes
Garbage Mixed with Compostable Waste or Recyclables for Curbside Collection	82(15)	200.00	190.00	210.00	Yes
Oversized Material for Curbside Collection	82(16)	200.00	190.00	210.00	Yes
Waste Materials Not Identified as Acceptable for Curbside Collection	82(17)	200.00	190.00	210.00	Yes
Inclusion of Loose Soils or Rocks for Curbside Compostable Waste	83(1)	200.00	190.00	210.00	Yes
Inclusion of Garbage or Recyclables for Curbside Compostable Waste	83(2)	200.00	190.00	210.00	Yes

**“Solid Waste Management Bylaw 2019, No. 4660”** (continued)

<b><u>Description</u></b>	<b><u>Section</u></b>	<b><u>A1 Penalty (\$)</u></b>	<b><u>A2 Early Payment Penalty (\$)</u></b>	<b><u>A3 Late Payment Penalty (\$)</u></b>	<b><u>A4 Compliance Agreement Available</u></b>
Inclusion of Plastics or Synthetic Fibres for Curbside Compostable Waste	83(3)	200.00	190.00	210.00	Yes
Inclusion of Oversized Wood or Tree Limbs for Curbside Compostable Waste	83(4)	200.00	190.00	210.00	Yes
Overweight or Oversized Bundles of Branches for Curbside Compostable Waste	83(5)	200.00	190.00	210.00	Yes
Overweight Kraft Bags for Curbside Compostable Waste	83(6)	200.00	190.00	210.00	Yes
Inclusion of Hazardous Waste for Curbside Compostable Waste	83(7)	200.00	190.00	210.00	Yes
Inclusion of Flammable, Combustible or Oxidizing Materials for Curbside Compostable Waste	83(8)	200.00	190.00	210.00	Yes
Inclusion of Materials that are on Fire for Curbside Compostable Waste	83(9)	200.00	190.00	210.00	Yes
Inclusion of Explosive Substance, Object or Mechanism for Curbside Compostable Waste	83(10)	200.00	190.00	210.00	Yes
Inclusion of Animal Waste for Curbside Compostable Waste	83(11)	200.00	190.00	210.00	Yes
Inclusion of Painted or Treated Woods for Curbside Compostable Waste	83(12)	200.00	190.00	210.00	Yes
Inclusion of Semi-solid or Liquid Waste for Curbside Compostable Waste	83(13)	200.00	190.00	210.00	Yes

**“Solid Waste Management Bylaw 2019, No. 4660”** (continued)

<b><u>Description</u></b>	<b><u>Section</u></b>	<b><u>A1 Penalty (\$)</u></b>	<b><u>A2 Early Payment Penalty (\$)</u></b>	<b><u>A3 Late Payment Penalty (\$)</u></b>	<b><u>A4 Compliance Agreement Available</u></b>
Inclusion of Any Over Length Item of Waste for Curbside Compostable Waste	83(14)	200.00	190.00	210.00	Yes
Inclusion of Waste Materials not Identified as Acceptable for Composting for Curbside Compostable Waste	83(15)	200.00	190.00	210.00	Yes
Inclusion of any Invasive Plants Requiring Special Disposal for Curbside Compostable Waste	83(16)	200.00	190.00	210.00	Yes
Improper Disposal of Hazardous Waste at Bailey Sanitary Landfill	85(1)	400.00	390.00	410.00	Yes
Improper Disposal of Soil Contaminated with Hazardous Waste at Bailey Sanitary Landfill	85(2)	400.00	390.00	410.00	Yes
Improper Disposal of Bio-Medical Waste at Bailey Sanitary Landfill	85(3)	400.00	390.00	410.00	Yes
Improper Disposal of Flammable, Combustible or Oxidizing Materials at Bailey Sanitary Landfill	85(4)	400.00	390.00	410.00	Yes
Improper Disposal of Materials that are on Fire at Bailey Sanitary Landfill	85(5)	400.00	390.00	410.00	Yes
Improper Disposal of Explosive Substance, Object or Mechanism at Bailey Sanitary Landfill	85(6)	400.00	390.00	410.00	Yes

**“Solid Waste Management Bylaw 2019, No. 4660”** (continued)

<b><u>Description</u></b>	<b><u>Section</u></b>	<b><u>A1 Penalty (\$)</u></b>	<b><u>A2 Early Payment Penalty (\$)</u></b>	<b><u>A3 Late Payment Penalty (\$)</u></b>	<b><u>A4 Compliance Agreement Available</u></b>
Improper Disposal of Carcasses or other Animal Excrement at Bailey Sanitary Landfill	85(7)	400.00	390.00	410.00	Yes
Improper Disposal of Trees, Tree Stumps, etc. at Bailey Sanitary Landfill	85(8)	400.00	390.00	410.00	Yes
Improper Disposal of Treated Wood at Bailey Sanitary Landfill	85(9)	400.00	390.00	410.00	Yes
Improper Disposal of Concrete Containing Rebar at Bailey Sanitary Landfill	85(10)	400.00	390.00	410.00	Yes
Improper Disposal of Materials Originating from Industrial and/or Agricultural Operations at Bailey Sanitary Landfill	85(11)	400.00	390.00	410.00	Yes
Improper Disposal of Industrial or Commercial Spools at Bailey Sanitary Landfill	85(12)	400.00	390.00	410.00	Yes
Improper Disposal of Semi-Solid or Liquid Waste at Bailey Sanitary Landfill	85(13)	400.00	390.00	410.00	Yes
Improper Disposal of Recyclables at Bailey Sanitary Landfill	85(14)	400.00	390.00	410.00	Yes
Improper Disposal of Yard Waste and Clean Wood at Bailey Sanitary Landfill	85(15)	400.00	390.00	410.00	Yes
Improper Disposal of Oversized Waste Material at Bailey Sanitary Landfill	85(16)	400.00	390.00	410.00	Yes

**“Solid Waste Management Bylaw 2019, No. 4660”** (continued)

<u>Description</u>	<u>Section</u>	<u>A1 Penalty (\$)</u>	<u>A2 Early Payment Penalty (\$)</u>	<u>A3 Late Payment Penalty (\$)</u>	<u>A4 Compliance Agreement Available</u>
Improper Disposal of Materials Banned Through the Solid Waste Management Plan at Bailey Sanitary Landfill	85(17)	400.00	390.00	410.00	Yes
Improper Disposal of Materials Which May be Designated by the Ministry of Environment When Alternate Disposal Becomes Available at Bailey Sanitary Landfill	85(18)	400.00	390.00	410.00	Yes
Improper Disposal of Waste Materials Not Identified as Acceptable for Landfilling at Bailey Sanitary Landfill	85(19)	400.00	390.00	410.00	Yes
Improper Disposal of Invasive Plants Requiring Special Disposal at Bailey Sanitary Landfill	85(20)	400.00	390.00	410.00	Yes
Improper Disposal of Semi-Solid or Liquid Waste at Compostable Waste Transfer Station	87(1)	400.00	390.00	410.00	Yes
Improper Disposal of Loose Soil or Rocks at Compostable Waste Transfer Station	87(2)	400.00	390.00	410.00	Yes
Improper Disposal of Garbage or Recyclables at Compostable Waste Transfer Station	87(3)	400.00	390.00	410.00	Yes
Improper Disposal of Plastics or Synthetic Fibres at Compostable Waste Transfer Station	87(4)	400.00	390.00	410.00	Yes
Improper Disposal of Oversized Wood or Tree Limbs at Compostable Waste Transfer Station	87(5)	400.00	390.00	410.00	Yes



**“Solid Waste Management Bylaw 2019, No. 4660”** (continued)

<b><u>Description</u></b>	<b><u>Section</u></b>	<b><u>A1 Penalty (\$)</u></b>	<b><u>A2 Early Payment Penalty (\$)</u></b>	<b><u>A3 Late Payment Penalty (\$)</u></b>	<b><u>A4 Compliance Agreement Available</u></b>
Improper Disposal of Hazardous Waste at Compostable Waste Transfer Station	87(6)	400.00	390.00	410.00	Yes
Improper Disposal of Flammable, Combustible or Oxidizing Materials at Compostable Waste Transfer Station	87(7)	400.00	390.00	410.00	Yes
Improper Disposal of Materials that are on Fire at Compostable Waste Transfer Station	87(8)	400.00	390.00	410.00	Yes
Improper Disposal of any Explosive Substance, Object or Mechanism at Compostable Waste Transfer Station	87(9)	400.00	390.00	410.00	Yes
Improper Disposal of Animal Waste at Compostable Waste Transfer Station	87(10)	400.00	390.00	410.00	Yes
Improper Disposal of Treated Wood at Compostable Waste Transfer Station	87(11)	400.00	390.00	410.00	Yes
Improper Disposal of any Single Item of Waste Exceeding Volume at Compostable Waste Transfer Station	87(12)	400.00	390.00	410.00	Yes
Improper Disposal of Waste Materials not Acceptable for Composting at Compostable Waste Transfer Station	87(13)	400.00	390.00	410.00	Yes
Improper Disposal of Invasive Plants Requiring Special Disposal at Compostable Waste Transfer Station	87(14)	400.00	390.00	410.00	Yes

**“Solid Waste Management Bylaw 2019, No. 4660”** (continued)

<b><u>Description</u></b>	<b><u>Section</u></b>	<b><u>A1 Penalty (\$)</u></b>	<b><u>A2 Early Payment Penalty (\$)</u></b>	<b><u>A3 Late Payment Penalty (\$)</u></b>	<b><u>A4 Compliance Agreement Available</u></b>
Improper Disposal of Semi-Solid or Liquid Waste at Green Depot	89(1)	400.00	390.00	410.00	Yes
Improper Disposal of Food Waste at Green Depot	89(2)	400.00	390.00	410.00	Yes
Improper Disposal of Loose Soil or Rocks at Green Depot	89(3)	400.00	390.00	410.00	Yes
Improper Disposal of Garbage or Recyclables at Green Depot	89(4)	400.00	390.00	410.00	Yes
Improper Disposal of Plastics or Synthetic Fibres at Green Depot	89(5)	400.00	390.00	410.00	Yes
Improper Disposal of Hazardous Waste at Green Depot	89(6)	400.00	390.00	410.00	Yes
Improper Disposal of Flammable, Combustible or Oxidizing Materials at Green Depot	89(7)	400.00	390.00	410.00	Yes
Improper Disposal of Materials that are on Fire at Green Depot	89(8)	400.00	390.00	410.00	Yes
Improper Disposal of any Explosive Substance, Object or Mechanism at Green Depot	89(9)	400.00	390.00	410.00	Yes
Improper Disposal of Animal Waste at Green Depot	89(10)	400.00	390.00	410.00	Yes
Improper Disposal of Treated Wood at Green Depot	89(11)	400.00	390.00	410.00	Yes

**“Solid Waste Management Bylaw 2019, No. 4660”** (continued)

<b><u>Description</u></b>	<b><u>Section</u></b>	<b><u>A1 Penalty (\$)</u></b>	<b><u>A2 Early Payment Penalty (\$)</u></b>	<b><u>A3 Late Payment Penalty (\$)</u></b>	<b><u>A4 Compliance Agreement Available</u></b>
Improper Disposal of any Single Item of Waste Exceeding Volume at Green Depot	89(12)	400.00	390.00	410.00	Yes
Improper Disposal of Waste Materials not Acceptable for Composting at Green Depot	89(13)	400.00	390.00	410.00	Yes
Improper Disposal of Invasive Plants Requiring Special Disposal at Green Depot	89(14)	400.00	390.00	410.00	Yes
Improperly Depositing Garbage and Compostable Waste, etc., at any Waste Disposal Site	91	100.00	90.00	110.00	Yes
Trespass or Loiter at Waste Disposal Site	92	100.00	90.00	110.00	Yes
Non-Confinement of Animal at Waste Disposal Site	93	100.00	90.00	110.00	Yes
Improper Disposal of Material in Designated Areas	94	100.00	90.00	110.00	Yes
Scavenging	95	200.00	190.00	210.00	Yes
Dumping Garbage at Recycling Depots	97	200.00	190.00	210.00	Yes
Damaging or Defacing Property or Appurtenances	99	200.00	190.00	210.00	Yes
Unsafe, Untidy, Unsightly or Unsanitary Recycling Depot	100	200.00	190.00	210.00	Yes

**“Storm Sewer System Connection and Regulation Bylaw 1995, No. 2231”**

<b><u>Description</u></b>	<b><u>Section</u></b>	<b><u>A1 Penalty (\$)</u></b>	<b><u>A2 Early Payment Penalty (\$)</u></b>	<b><u>A3 Late Payment Penalty (\$)</u></b>	<b><u>A4 Compliance Agreement Available</u></b>
Connection of any Storm Drain Without an Application for a Service Connection Permit	7(1)(a)	200.00	190.00	210.00	Yes
Connection of any Storm Drain Without Submitting Plans and Specifications	7(1)(b)	200.00	190.00	210.00	Yes
Connection of any Storm Drain Without Payment of Inspection Fees	7(1)(c)	200.00	190.00	210.00	Yes
Unauthorized Work or Interference with Storm Sewer System	8(3)	200.00	190.00	210.00	Yes
Construction of a Service Connection on Road Allowance, Easement or Public Land Without Agreement	8(5)	200.00	190.00	210.00	Yes
Disconnection of Improvement from the Storm Sewer System	9(1)	200.00	190.00	210.00	Yes
Disconnection from the Storm Sewer System Without a Disconnection Permit	9(2)	200.00	190.00	210.00	Yes
Failure to Block Abandoned Storm Drain	9(3)	200.00	190.00	210.00	Yes
Discharge of any Gasoline, Benzene or Naptha	10(1)	200.00	190.00	210.00	Yes
Discharge of any Flammable or Explosive Liquid, Solid or Gas	10(2)	200.00	190.00	210.00	Yes
Discharge of any Solid or Viscous Substance	10(3)	200.00	190.00	210.00	Yes

**“Storm Sewer System Connection and Regulation Bylaw 1995, No. 2231”** (continued)

<b><u>Description</u></b>	<b><u>Section</u></b>	<b><u>A1 Penalty (\$)</u></b>	<b><u>A2 Early Payment Penalty (\$)</u></b>	<b><u>A3 Late Payment Penalty (\$)</u></b>	<b><u>A4 Compliance Agreement Available</u></b>
Discharge of any Noxious or Malodorous Gas	10(4)	200.00	190.00	210.00	Yes
Discharge of any Radioactive Material	10(5)	200.00	190.00	210.00	Yes
Discharge of any Material from a Cesspool, Septic Tank or Holding Tank	10(6)	200.00	190.00	210.00	Yes
Discharge of Sewage of any Kind	10(7)	200.00	190.00	210.00	Yes
Discharge of Toxic Substances	10(8)	200.00	190.00	210.00	Yes
Discharge of Odour Producing Substances	10(9)	200.00	190.00	210.00	Yes
Damaging, Destroying, Tampering, etc. with any Structure, Appurtenance or Equipment	12(1)	200.00	190.00	210.00	Yes

**“Unsightly Premises Bylaw 1994, No. 2122”**

<b><u>Description</u></b>	<b><u>Section</u></b>	<b><u>A1 Penalty (\$)</u></b>	<b><u>A2 Early Payment Penalty (\$)</u></b>	<b><u>A3 Late Payment Penalty (\$)</u></b>	<b><u>A4 Compliance Agreement Available</u></b>
Unsightly Real Property	4(1)	500.00	490.00	510.00	Yes
Accumulation of Rubbish	4(2)	500.00	490.00	510.00	Yes
Accumulation of Filth, Discarded Material or Rubbish	4(3)	500.00	490.00	510.00	Yes

**“Urban Beekeeping Bylaw 2019, No. 4680”**

<b><u>Description</u></b>	<b><u>Section</u></b>	<b><u>A1 Penalty (\$)</u></b>	<b><u>A2 Early Payment Penalty (\$)</u></b>	<b><u>A3 Late Payment Penalty (\$)</u></b>	<b><u>A4 Compliance Agreement Available</u></b>
Failure to manage Beehives	5(1)	500.00	490.00	510.00	Yes
Failure to comply with City Bylaws and regulations related to installation of Beehives and Bee Equipment	5(2)	500.00	490.00	510.00	Yes
Failure to complete a recognized course in Beekeeping and seek membership in a local Bee Club	5(3)	500.00	490.00	510.00	Yes
Failure to notify Owners of adjacent properties about installation and location of Beehives	5(4)	500.00	490.00	510.00	Yes
Exceed Maximum of two Beehives, Colonies and Nucleus Colonies on any parcel of land	8(1)	500.00	490.00	510.00	Yes
Exceed Maximum of four Beehives, Colonies or Nucleus Colonies on any parcel of land	8(2)	500.00	490.00	510.00	Yes
Exceed Maximum of six Beehives, Colonies or Nucleus Colonies on any parcel of land	8(3)	500.00	490.00	510.00	Yes
Failure to situate a Beehive behind a solid fence or hedge no less than 1.8 m in height	9(1)	500.00	490.00	510.00	Yes
Failure to provide a minimum of 6 m distance between the entrance to a Beehive and any property line	9(2)	500.00	490.00	510.00	Yes

**“Urban Beekeeping Bylaw 2019, No. 4680”**

<b><u>Description</u></b>	<b><u>Section</u></b>	<b><u>A1 Penalty (\$)</u></b>	<b><u>A2 Early Payment Penalty (\$)</u></b>	<b><u>A3 Late Payment Penalty (\$)</u></b>	<b><u>A4 Compliance Agreement Available</u></b>
Failure to provide the distance of 3 m between the side and rear of a Beehive to adjacent property lines	9(3)	500.00	490.00	510.00	Yes
Failure to obtain written consent of a Property Owner	10(1)	500.00	490.00	510.00	Yes
Exceed Maximum number of two Beehives or Nucleus Colonies in a Community Garden or educational institution	10(2)	500.00	490.00	510.00	Yes
Failure to site Beehive away from pedestrian pathway	10(3)	500.00	490.00	510.00	Yes
Failure to site Beehive away from adjacent properties or children’s play areas	10(4)	500.00	490.00	510.00	Yes
Failure to provide secure Beehive enclosure	10(5)	500.00	490.00	510.00	Yes
Failure to post sign at Apiary	10(6)	500.00	490.00	510.00	Yes
Failure to maintain Bees to prevent aggressive behaviour	11(1)	500.00	490.00	510.00	Yes
Failure to provide a sufficient water source for Bees	12	500.00	490.00	510.00	Yes



**“Vacant Building Minimum Maintenance Standards Bylaw 2014, No. 3988”**

<b><u>Description</u></b>	<b><u>Section</u></b>	<b><u>A1 Penalty (\$)</u></b>	<b><u>A2 Early Payment Penalty (\$)</u></b>	<b><u>A3 Late Payment Penalty (\$)</u></b>	<b><u>A4 Compliance Agreement Available</u></b>
Failure to maintain building within Schedule “A”	5(1)	500.00	490.00	510.00	Yes
Failure to secure building standards within Schedule “B”	5(2)	500.00	490.00	510.00	Yes
Failure to maintain \$2,000,000.00 in liability insurance	5(3)	500.00	490.00	510.00	Yes
Failure to obtain a Vacant Building Regulation permit	5(3)	500.00	490.00	510.00	Yes
Failure to display a Vacant Building Regulation permit	13	500.00	490.00	510.00	Yes

“Watercourse Protection Bylaw 1981, No. 168”

<u>Description</u>	<u>Section</u>	<u>A1 Penalty (\$)</u>	<u>A2 Early Payment Penalty (\$)</u>	<u>A3 Late Payment Penalty (\$)</u>	<u>A4 Compliance Agreement Available</u>
Cause or permit obstructing or impeding of any watercourse	4	500.00	490.00	510.00	Yes

**“Waterworks Regulation Bylaw 2004, No. 2995”**

<b><u>Description</u></b>	<b><u>Section</u></b>	<b><u>A1 Penalty (\$)</u></b>	<b><u>A2 Early Payment Penalty (\$)</u></b>	<b><u>A3 Late Payment Penalty (\$)</u></b>	<b><u>A4 Compliance Agreement Available</u></b>
Installing or Allowing to Exist, a Cross-connection	45	100.00	90.00	110.00	Yes
Failing to Test Backflow Prevention Devices	48(2)	100.00	90.00	110.00	Yes
Failing to Submit Backflow Prevention Device Test report	48(3)	100.00	90.00	110.00	Yes
Temporary Water Pipe Without Approval	52	200.00	190.00	210.00	Yes
Disobey Water Use Restriction	56(2)	100.00	90.00	110.00	Yes
Illegal Work on Water Service	66(1)	100.00	90.00	110.00	Yes
Interfere With Water Service	66(2)	100.00	90.00	110.00	Yes
Destroy or Damage Waterworks Fixture	66(3)	100.00	90.00	110.00	Yes
Illegal Use of Water	66(4)	100.00	90.00	110.00	Yes
Illegal Water Connection	66(5)	100.00	90.00	110.00	Yes
Illegal Alteration or Addition to the City Waterworks	66(6)	500.00	490.00	510.00	Yes
Opening of Hydrant, Stand-Pipe or Valve	66(7)	500.00	490.00	510.00	Yes
Turning On or Off any City Stop-Cock or Valve	66(8)	500.00	490.00	510.00	Yes
Access or Use of Water for Construction Purpose Unless all Fees Have Been Paid	66(9)	500.00	490.00	510.00	Yes
Obstruct a City Employee from Gaining Access to a Water Meter	66(10)	500.00	490.00	510.00	Yes

**“Weed Control Bylaw 2008, No. 3578”**

<b><u>Description</u></b>	<b><u>Section</u></b>	<b><u>A1 Penalty (\$)</u></b>	<b><u>A2 Early Payment Penalty (\$)</u></b>	<b><u>A3 Late Payment Penalty (\$)</u></b>	<b><u>A4 Compliance Agreement Available</u></b>
Allowing a parcel to become overgrown with brush, noxious weeds or other similar growth	4	500.00	490.00	510.00	Yes
Allowing an infestation of caterpillars or other noxious or destructive insects on a parcel	5	200.00	190.00	210.00	Yes
Allowing grass or other ground cover vegetation to exceed a height of 25 centimetres on property located in a “Residential Zone”	6	500.00	490.00	510.00	Yes
Obstructing a Bylaw Enforcement Officer from entering onto a parcel of land to conduct an inspection	8	200.00	190.00	210.00	Yes
Failing to give a Bylaw Enforcement Officer all required information and assistance during an inspection	9	200.00	190.00	210.00	Yes
Failing to clear property as required by Notice	11	500.00	490.00	510.00	Yes
Failing to pay to the City the cost of clearing the property, plus administration fee	14	200.00	190.00	210.00	Yes

**“Wild or Exotic Animal Performance Bylaw 1999, No. 2653”**

<b><u>Description</u></b>	<b><u>Section</u></b>	<b><u>A1 Penalty (\$)</u></b>	<b><u>A2 Early Payment Penalty (\$)</u></b>	<b><u>A3 Late Payment Penalty (\$)</u></b>	<b><u>A4 Compliance Agreement Available</u></b>
Operating or carrying on a circus, public show, exhibition, carnival or other display or performance, in which wild or exotic animals are used	3	500.00	490.00	510.00	Yes

**Schedule “B”**

**UPPER FRASER VALLEY BYLAW NOTICE DISPUTE ADJUDICATION  
REGISTRY AGREEMENT**

This Agreement, dated the 1st day of August, 2018.

**BETWEEN:**

**CITY OF CHILLIWACK**  
8550 Young Road, Chilliwack, BC V2P 8A4  
  
 (“Chilliwack”)

**AND:**

**DISTRICT OF HOPE**  
P.O. Box 609, Hope, BC V0X 1L0  
  
 (“Hope”)

**AND:**

**DISTRICT OF KENT**  
7170 Cheam Avenue, Box 70, Agassiz, BC V0M 1A0  
  
 (“Kent”)

**AND:**

**VILLAGE OF HARRISON HOT SPRINGS**  
Box 160, Harrison Hot Springs, BC V0M 1K0  
  
 (“Harrison”)

**AND:**

**FRASER VALLEY REGIONAL DISTRICT**  
1 - 45950 Cheam Avenue, Chilliwack, BC V2P 1N6  
  
 (“FVRD”)

**AND:**

**DISTRICT OF MISSION**  
8645 Stave Lake Street, Mission, BC V2V 4L9  
  
 (“Mission”)

**WHEREAS:**

- A. The *Local Government Bylaw Notice Enforcement Act* permits local governments to create a bylaw designating certain bylaw contraventions that can be enforced by way of bylaw notice as an alternative to traditional bylaw enforcement mechanisms;

- B. The Act also permits two or more local governments to enter into an agreement, adopted by a bylaw of each local government that is party to it, to provide for the joint administration of a local government bylaw notice dispute adjudication system;
- C. Chilliwack, Hope, Kent, Harrison, FVRD, and Mission wish to:
  - (a) share the costs and administration of such a system; and
  - (b) enter such an agreement to establish such a system, to be called the Upper Fraser Valley Bylaw Notice Dispute Adjudication Registry, and to provide for the joint administration of the Registry.

**NOW, THEREFORE in consideration of the mutual promises contained herein, the Parties agree as follows:**

## **PART I - INTRODUCTORY PROVISIONS**

### **Definitions**

- 1. In this Agreement, the following definitions apply:
  - (a) “**Act**” means the *Local Government Bylaw Notice Enforcement Act*;
  - (b) “**Adjudication Fee**” means the sum of \$25.00 payable by each Party for each adjudication scheduled to be conducted by the Registry;
  - (c) “**Agreement**” means this Agreement;
  - (d) “**Authorizing Bylaws**” means the bylaws adopted by the Councils/Boards of each of the Parties authorizing this Agreement;
  - (e) “**Committee**” means the Intermunicipal Bylaw Notice Dispute Adjudication Registry’s Administrative Committee;
  - (f) “**Contribution Adjustment Amount**” means, for each Party, the amount calculated in accordance with Section 22 herein in any year of the Term;
  - (g) “**Membership Fee**” means a base participation fee of \$2,000.00 per municipality;
  - (h) “**Parties**” means all of Chilliwack, Hope, Kent, Harrison, FVRD and Mission;
  - (i) “**Party**” means any one of Chilliwack, Hope, Kent, Harrison, FVRD and Mission;
  - (j) “**Registry**” means the Upper Fraser Valley Bylaw Notice Dispute Adjudication Registry established by this Agreement;

(k) “**Revenues**” means any revenue actually received or estimated to be received, as the case may be, by the Registry, excluding Initial Contributions, Contribution Amounts or Contribution Adjustment Amounts;

(l) “**Term**” means the term of this Agreement as set out herein.

### **Establishment of the Registry**

2. Subject to the Act and to the adoption of the Authorizing Bylaws, the Parties agree that the Registry is hereby established.

## **PART II - ADMINISTRATION**

### **Administrative Committee**

3. The Parties agree to establish the Committee to implement and administer the Registry.

4. The Parties agree that authority of the Committee will include but not be limited to:

(a) preparing operational budgets; and

(b) setting policy as authorized under this Agreement and the Act.

### **Representation**

5. Each of the Parties will appoint one representative to serve on the Committee. The Parties agree that representatives will be paid employees of their respective local governments and will not be remunerated by the Registry.

## **PART III - ADJUDICATION**

### **Screening Officers**

6. The Parties agree that screening of notices prior to proceeding to adjudication will be established as a function of the Registry. Screening officers will be appointed jointly by the administrative committee. The parties agree to provide policies and guidelines on bylaw enforcement to be used in negotiating compliance agreements.

### **Bylaw Notice Dispute Adjudication Registry**

7. The Parties agree that a dispute adjudication system will be established as a function of the Registry, and that disputes will be heard by a bylaw notice dispute adjudicator in the circumstances prescribed in the Act and Authorizing Bylaws.

8. The Parties agree that the Committee will select a roster of adjudicators who may hear and determine disputes from the provincial roster of adjudicators to be established by the Attorney General.



9. Adjudicators will be assigned to individual disputes in the manner prescribed by any applicable regulation and policy established by the Committee.

#### **PART IV - OPERATIONS**

##### **Location**

10. The location of the Registry will be in the municipal offices of the City of Chilliwack, 8550 Young Road, Chilliwack, BC V2P 8A4.

##### **Administrative Services**

11. Chilliwack will provide and supervise all administrative services required by the Registry, subject to the following:
  - (i) the collection of any fees, fines or penalties levied against an unsuccessful party in the dispute adjudication process will be the responsibility of the relevant municipality if not collected by the Registry immediately following the adjudication; and
  - (ii) any penalty arising directly out of the bylaw notice itself may be paid to the relevant Party or to the Registry,and any amounts collected by or paid to the Registry pursuant to (i) and (ii) will be credited to the relevant Party’s Contribution Adjustment Amount.

##### **Financial Reporting**

12. Chilliwack will ensure that its Director of Finance will conduct and oversee the financial reporting and record keeping of the Registry based on normal procedures, subject to the requirements outlined herein.

#### **PART V - FINANCIAL PLANNING**

##### **Start-Up Costs**

13. Each Party will be responsible for its own start-up costs. In the event the Provincial Contribution exceeds the agreed upon Registry start-up costs, each Party will receive a pro-rated proportion of such excess. In the event the agreed upon Registry start-up costs exceed the Provincial Contribution, each Party will pay on request to Chilliwack a pro-rated proportion of the shortfall.

##### **Budget Year**

14. The budget year of the Registry is the calendar year.

### **Operating Budget**

15. To assist with the preparation of the following year’s operating budget, the Parties agree that, no later than April 15th of each year, the Committee will prepare the previous year’s annual statistical report setting out in detail the operational funds incurred by the Registry for the carrying out of its mandate and responsibilities, including:
- (a) the estimated operational expenditures for:
    - (i) office and administration including financial reporting and administrative services;
    - (ii) screening officers;
    - (iii) bylaw dispute adjudicators; and
    - (iv) other functions of the Registry;
  - (b) the anticipated revenues (if any) of the Registry;
  - (c) the difference between estimated revenues and operational expenditures for the Registry; and
  - (d) the Contribution Amount required from each of the Parties.

### **Budget Approval and Adjustments**

16. The Parties will consider and approve, or recommend amendments to, the Registry’s operating budget.
17. The Parties agree that all recommendations by them for adjustments to the Registry’s draft operating budget will:
- (a) be reasonable and made in good faith; and
  - (b) ensure that a reasonable level of service quality can be maintained by the Registry.

### **Use of Funds**

18. The Committee and Chilliwack may make only those expenditures during the budget year for the purposes and up to the amounts authorized in the approved operating budget. The Registry (or the Committee or Chilliwack on behalf of the Registry) will not incur any other indebtedness or liability, or make any further expenditure, except that:
- (a) Chilliwack may make a further reasonable expenditure or contract a further indebtedness or liability that it deems necessary or prudent, subject to a \$1,000.00 limit; and

- (b) the Committee may:
  - (i) make a further reasonable expenditure or contract a further indebtedness or liability that it deems necessary or prudent, subject to a \$10,000.00 limit;
  - (ii) re-allocate funds within categories of the operating budget as reasonably required; and
  - (iii) make a further expenditure or contract a further indebtedness or liability without limitation if approved in advance by all Parties.

## **PART VI - COST ALLOCATION**

### **Funding Contributions and Adjustments**

19. The Parties agree that costs relating to legal counsel, witnesses, screening officers and bylaw enforcement officers as they pertain to the dispute adjudication process, and to the activities of the Registry more generally, will be borne by the relevant Party which issued the bylaw notice in question and will not be borne by the Registry or by Chilliwack on behalf of the Registry.
20. Chilliwack will, as soon following the end of a budget year as practicable, calculate the amount of each Party’s Contribution Adjustment Amount by:
  - (a) determining each Party’s proportion of the amount by which Actual Expenditures exceed Budget Expenditures for the relevant year, where the proportion is calculated on the fixed costs by using a three year rolling average of the number of disputed tickets; and
  - (b) by determining the proportion amount of the actual cost used by the participant using the number of disputed tickets in the past year.
21. Each of Hope, Kent, Harrison, FVRD and Mission will, within 30 days of receipt of notice of its respective Contribution Adjustment Amount, pay (if required) to Chilliwack the Contribution Adjustment Amount.
22. Chilliwack will pay (if required) any Contribution Adjustment Amount owing to Hope, Kent, Harrison, FVRD and Mission, as appropriate, within 30 days of preparation of a statement outlining the Contribution Adjustment Amounts of each Party or may, at the election of Chilliwack in each year except the final year, credit the amount owing to the Contribution Amount required from each Party for the following year.

### **Maintenance of Records**

23. The Director of Finance of Chilliwack will:
  - (a) exercise the duties and powers of the officer responsible for financial administration as provided in the *Community Charter*, in maintaining the financial records for the Registry on behalf of the Parties;

- (b) ensure that accounting and payroll records of the Registry are properly prepared and maintained, such records to include payroll, accounts payable, cash receipts and disbursements, accounts receivable, general ledger, subsidiary cost ledger, financial statements and reports and supporting documents to the foregoing;
- (c) provide, when possible, any additional financial systems that have been requested by the Committee;
- (d) direct employees and officers of the Registry to the extent necessary to ensure that the systems and procedures established for financial controls are in effect and are in accordance with the *Community Charter*.

### **Examination of Records**

24. The Finance Officer(s) of any of Hope, Harrison, Kent, FVRD or Mission may, acting reasonably with regard to minimizing the administrative burden on Chilliwack, and no more frequently than once in each year of the Term, conduct audits or examinations to obtain information or determine that adequate financial controls are being maintained for the Registry. Chilliwack will cooperate with any reasonable request by any of Hope, Harrison, Kent, FVRD or Mission’s Finance Officer(s) for access to financial records, user statistics and other information of the Registry.

## **PART VII - GENERAL PROVISIONS**

### **Insurance**

25. Chilliwack will ensure that the Registry and its activities are covered under Chilliwack’s general liability policy, and will provide copies of all relevant insurance policies and changes thereto to the Directors of Finance of Hope, Kent, Harrison, FVRD and Mission, upon request.

### **Amendments**

26. The Parties will, in good faith, negotiate any proposed amendment to this Agreement upon request of any Party, all amendments to be in writing and executed by the Parties.

### **Dispute Resolution**

27. The Parties will submit any dispute arising out of the interpretation or application of this Agreement:
- (a) first, to the Committee to resolve the dispute;
  - (b) second, if the Committee is unable to resolve the dispute within 60 days, to the Chief Administrative Officers of the Parties; and

- (c) third, if the Chief Administrative Officers are unable to resolve the dispute within 60 days, to the Inspector of Municipalities, or at the election of the Parties, to a commercial arbitrator appointed by agreement or, failing agreement, appointed pursuant to the *Commercial Arbitration Act*, for final determination, and the determination of the Inspector or arbitrator, as applicable, will be final and binding upon the Parties.

**Term**

28. This Agreement comes into effect on August 1, 2018 and continues in effect until December 31, 2020. Any Party may withdraw from this Agreement upon six months’ written notice to the other Parties.

IN WITNESS WHEREOF Chilliwack, Hope, Kent, Harrison, FVRD and Mission have executed this Agreement on the date first above written.

THE CORPORATE SEAL of THE )  
CORPORATION OF THE CITY OF )  
CHILLIWACK was hereunto affixed in )  
the presence of: )  
) )  
) C/S )  
\_\_\_\_\_) )  
Mayor )  
) )  
\_\_\_\_\_) )  
Corporate Officer )

THE CORPORATE SEAL of THE )  
CORPORATION OF THE DISTRICT )  
OF HOPE was hereunto affixed in the )  
presence of: )  
) )  
) C/S )  
\_\_\_\_\_) )  
Mayor )  
) )  
\_\_\_\_\_) )  
Corporate Officer )



Schedule “C”



**Upper Fraser Valley Bylaw Adjudication System**

**CITY OF CHILLIWACK**

**COMPLIANCE AGREEMENT**

**PURSUANT TO BYLAW NOTICE ENFORCEMENT BYLAW 2005, NO. 3155**

I \_\_\_\_\_ of \_\_\_\_\_  
(name) (address)  
acknowledge receipt of Bylaw Notice(s) # \_\_\_\_\_ (the “Bylaw Notice”), and wish to enter  
into this Compliance Agreement whereby I agree to fulfill the conditions below, in exchange for a  
reduced penalty which shall be one half of the penalty identified on the face of the Bylaw Offence Notice.

Specifically, I agree to pay the reduced penalty of \$ \_\_\_\_\_ on or before \_\_\_\_\_

I further agree to comply with the following terms and conditions of this Agreement:

1. On or before \_\_\_\_\_ I will \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
2. On or before \_\_\_\_\_ I will \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I understand that this Agreement is binding upon me for one year from the date of this Agreement.

I also understand that if I breach a term of this Agreement, or fail to observe or perform the above terms and conditions, the City of Chilliwack may rescind this Agreement. I understand that if this Agreement is rescinded, I will have 14 days to dispute the City of Chilliwack’s decision to rescind the Agreement, and that if I do not dispute this decision in that time, the full penalty stated in the Bylaw Notice(s) of \$ \_\_\_\_\_ will be immediately due and payable and subject to all fees and penalties as if the Bylaw Notice was not disputed.

\_\_\_\_\_  
Signature of Bylaw Notice Recipient

\_\_\_\_\_  
Signature of Screening Officer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Bylaw Enforcement Officer

\_\_\_\_\_  
Date