Heritage Alteration Permit

Quick Guide

CITY OF CHILLIWACK
Planning Department
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A heritage alteration permit (HAP) is similar to a development permit. A property owner is required to obtain a HAP prior to conducting certain development activities (i.e., subdivision, construction, alteration of a building) if their property is protected by a heritage designation bylaw and/or located in a heritage conservation area.



Some development activities are exempt from needing a HAP. Prior to undertaking any development activity, we recommend that you contact the Planning Department to confirm if a HAP is required.

The stages of the HAP process:

Application Submission

The application should include a detailed description of the proposed development activity, supported by photos, relevant architectural plans, materials board, heritage consultant report, etc.

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Staff Review
(comments provided)

Staff will review the application, conduct a site visit, and may forward it to the City's heritage/ development advisory committees for their input and/or recommendation. Clarification and revisions may also be necessary at this stage.

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HAP issued
(by Council if necessary)

Staff will prepare a report recommending the HAP either be denied or issued, plus any conditions that need to be fulfilled. Once issued, the applicant may proceed to apply for other necessary permits (such as a building permit).

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Site Visit

A final site visit and inspection will be necessary to ensure the development activity is completed as specified in the HAP.



Chilliwack's heritage properties are:

- protected by heritage designation bylaw
- within the Mountain View Heritage Conservation Area

Disclaimer: *This guide is not a legal document and does not include all applicable regulations. For further details, the applicable provincial law, City bylaws, plans, and policies should be referenced.*