

**City of Chilliwack
Operations Department
Recognition Program**

Park Bench Application Form

The City of Chilliwack Operations Department invites individuals, organizations or service clubs to participate in our Recognition Program.

This program may be a tribute to honor one or more persons in memoriam, for his/her past or present contribution to the community, a service club project, or for their contribution to any other special event.

DONOR INFORMATION:

Name: _____

Phone (H): _____ **(W)** _____ **email:** _____

Address: _____

City: _____ **Postal Code:** _____



Initial Plaque

Line #1: _____

Line #2: _____

Line #3: _____

Line #4: _____

Line #5: _____

Please note that letter sizing decreases with the more wording applied to the plaque.

Contact the Operations Department at 604-793-2810 or via email at operations@chilliwack.com for more information. This program is in keeping with Policy Directive No. K-5, Gift Recognition.



City of Chilliwack Operations Department Recognition Program

PARK BENCH GUIDELINES

- ◆ The cost to dedicate a bench is \$2200 (costs are based on current market value).
- ◆ The cost of the bench includes, installation, replacement due to vandalism, ten years maintenance and any applicable taxes.
- ◆ The dedication of a bench includes one initial plaque. A \$150.00 fee will be charged for any additional or replacement plaques other than those replaced due to vandalism.
- ◆ Each contract will cover a ten year period commencing the date the bench is installed.
- ◆ The donor agrees to the City of Chilliwack's right of location of the bench. The location of a bench will be on a first come, first served basis.
- ◆ The donor agrees to the City of Chilliwack's bench design selection as shown above.
- ◆ The City of Chilliwack maintains ownership of the bench for the duration of the contract.
- ◆ This program is intended to serve as a recognition program and not intended to be used to market any business or product.
- ◆ Full payment is due upon submission of application.
- ◆ An option to renew will be available at the end of the 10 year contract. Fees will be current market value at the time of purchase.
- ◆ It is the responsibility of the applicant to ensure their contact information is kept current for the duration of the contract term.

By participating in this Recognition Program I agree to the terms and guidelines set out by the City of Chilliwack Operations Department.

Name: _____
(please print)

Signature: _____ Date: _____

For Office Completion Only

Approved location of bench _____

Installation date: _____ Expiration Date: _____ Site ID #: _____

Contract # _____ Method of Payment: _____ Staff Signature: _____

Contact the Operations Department at 604-793-2810 or via email at operations@chilliwack.com for more information.